

## FEBRUARY 9, 2021 –GENERAL MEETING

Meeting called to order by Commission Chair Fjeldehim at 8:45 am in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese, Kippley. Commissioner Kippley led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Moved by Sutton, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

### MINUTES:

Moved by Sutton, seconded by Wiese to approve the general meeting minutes of February 9, 2021. All members present voting aye. Motion carried.

### CLAIMS:

Moved by Feickert, seconded by Kippley to approve the following claims:

Improvements: Baranko Brothers \$334,510.82. Other: Aberdeen Development Corp \$15,000.00; SD Dept of Environment \$4,285.00; SD Dept of Revenue \$746,632.67. Professional Fees: Avera St. Luke's \$1,549.92; Drew Becker \$200.00; Carrels & Bain Family Dental \$146.41; Commercial Electronics \$5,550.00; Commtech Inc. \$160.00; Helms & Associates \$13,137.05; Kuck Law Office \$185.60; Lexisnexis Risk Data \$150.00; SD Dept of Health \$120.00; SD Dept of Revenue \$2,651.63; Krisit Spitzer \$600.00; Jodi Sudweeks \$37.40; Tyler Technologies \$10,550.00; University of North Dakota \$600.00. Publishing: Aberdeen American News \$367.80; Groton Independent \$628.77; Hub City Radio \$300.00; Midstates Printing \$580.00; Kind Midas \$475.00. Rentals: Aramark Uniform & Career \$318.55; Roland Moerke \$3,390.00. Repairs & Maintenance: Crawford Trucks & Equipment \$2,734.63; Dakota Fluid Power \$25.95; Farnams Genuine Parts \$234.98; Fire Safety First \$23.00; MB LLC \$585.00; House of Glass \$222.21; Jason's Electric \$157.66; Lawson Products \$14.45; Nelson Sales & Service \$48.00; Pierson-Ford-Lincoln \$445.06; R.D. Offutt Company \$770.88; RDO Equipment \$6,034.82; Sewer Duck \$1,025.00; Smart Choice Solutions \$906.00; Transource Truck \$3,887.50; Walth Safety Service \$441.00; Woodman Refrigeration \$113.27. Supplies: Agtegra \$24,921.83; Aramark Uniform & Career \$77.43; Butler Machinery \$906.78; Century Business Products \$12.56; Cole Papers \$2,366.20; Commtech Inc. \$149.97; Crawford Trucks & Equipment \$2,673.08; Roland Moerke \$612.32; Dakota Fluid Power \$991.35; Dakota Oil \$280.80; Earthgrains \$687.96; East Side Jersey Dairy \$600.60; Farm Power MFG \$43.90; Fastenal \$375.22; Fedex \$34.37; Full Circle Ag \$2,453.62; Govconnection \$188.39; Lawson Products \$173.07; Leidholdt Tool Sales \$1,422.26; Matthew Bender & Co \$295.31; Menards \$643.77; Midstates Printing \$39.00; Nelson Sales & Service \$61.07; Northern Truck Equipment \$1,434.84; Pantorium Cleaners \$28.00; Pheasantland Industries \$599.14; Precision Kiosk \$2,700.00; CNH Industrial America \$113.00; R.D. Offutt Company \$160.68; RDO Equipment \$5,063.68; Roy L. Hall American Legion \$100.00; Runnings \$1,048.83; Satellite Tracking \$767.00; Share Corp \$432.00; Karen Swank \$24.00; Transource Truck \$67.04; Tri State Water \$33.75; Tyler Business Forms \$418.40; US Foods \$7,001.80; Walth Safety Service \$609.17; Web Water Bottling \$39.00; Zastrow's Sales \$55.55. Travel & Conference: District IV \$105.00. Utilities: City of Aberdeen \$1,203.32; Qwest Corporation \$568.02; State of South Dakota \$101.72; Midcontinent Communications \$638.33; Northern Electric \$666.58; Northwestern Energy \$5,678.86; Web Water Development \$79.00. All members present voting aye. Motion carried.

### CELL 4 CONSTRUCTION PAY REQUEST 1:

Moved by Kippley, seconded by Feickert to approve pay request one for Baranko Brothers in the amount of \$334,510.82 for cell four construction at the landfill. All members present voting aye. Motion carried.

**HR REPORT:**

Moved by Feickert, seconded by Wiese to approve the HR Office Report, which includes the following:

- Approve hiring Richard Burns as Brown County Fairgrounds Maintenance, part-time; starting wage \$12.29 per hour; effective February 8, 2021, moving to seasonal full-time May 3, 2021.

All members present voting aye. Motion carried.

**LEASE RENEWAL - LANDFILL CROPLAND:**

Moved by Sutton, seconded by Wiese to approve lease renewal addendum four of five for RB Farms to lease 129 acres in the NW 13-123-65; directly east of the Brown County Landfill. Reduction of 29 acres in the NW14-123-65 west of the landfill due to cell four construction. All members present voting aye. Motion carried.

**SURPLUS REQUEST:**

Moved by Sutton, seconded by Wiese to approve request to surplus sheriff vehicles for trade-in.

Vehicles being surplus to trade in toward new emergency response vehicles are: 2015 Ford Explorer VIN...8585 and 2015 Ford Explorer VIN...7924. All members present voting aye. Motion carried.

**TRAVEL REQUEST – OUT OF STATE:**

Moved by Wiese, seconded by Sutton to approve travel requests for out of state training as follows: Sheriff's Office for travel to Grand Forks, ND and Minot, ND for required training. All members present voting aye. Motion carried.

**SET HEARING DATE – MICROSURFACING BID:**

Moved by Kippley, seconded by Wiese to set hearing date and authorize advertising for 2021 Brown County Microsurfacing. Bids will be opened on March 2, 2021, at 8:46 am at the Brown County Courthouse Commission Chambers. Bidding documents are available at the Brown County Highway Department and IMEG Corp (Aberdeen). All members present voting aye. Motion carried.

**SET SALE DATE – TAX DEED PROPERTY:**

Moved by Kippley, seconded by Sutton to set sale date and authorize advertising sale of tax deed property. Public Auction to be held at the Brown County Auditor's Office March 2, 2021, at 1 pm for the following property: Lot three (3), except the South 87 ½ feet thereof, in Block three (3), North Aberdeen, Brown County, SD. Detailed information is available at the Brown County Auditor's Office. All members present voting aye. Motion carried.

**ABATEMENTS:**

Moved by Sutton, seconded by Wiese to approve the following abatements: Praise Family Bible Center (tax exempt) @ \$6,750; Northern State University (bare lot solid waste removal) @ \$172.43; Jason Artz (special assessment paid) @ \$811; Daniel Zumbaum (assessment error) @ \$1,459.76; Senior tax freeze @ \$1,278.40. All members present voting aye. Motion carried.

**BID OPENING – FOUR YARD LOADER:**

Time and place as advertised to open, read and consider sealed bids for used four-yard loader. One bid submitted by Diesel Machinery Inc in the amount of \$164,850. Moved by Kippley, seconded by Feickert to defer bid for review. Bid award will be presented later in the meeting. All members present voting aye. Motion carried.

LANDFILL CONTRACT – GROUNDWATER MONITORING:

Moved by Sutton, seconded by Feickert to authorize chair sign contract with Houston engineering for 2021 monitoring and consulting services at the landfill. All members present voting aye. Motion carried.

ASSIGNED REVENUE – GENERAL FUND:

Moved by Kippley, seconded by Feickert to assign \$3,336,440.68 of general fund cash for capital improvement projects. All members present voting aye. Motion carried.

BROWN COUNTY JAIL:

Chief Deputy Sheriff Dave Lunzman and Jail Supervisor Linn Kamin presented an update on the capacity and concerns of the current Brown County Jail. Cost concern for being at capacity in addition to lost revenue opportunities were shared. No action taken.

SOFTWARE PURCHASE:

Pat Wolberg, IT Director, presented an option to purchase antivirus software bundled with remote desktop service, asset management, and help desk lite from SHI in the amount of \$6,070. Moved by Wiese, seconded by Sutton to approve the purchase. All members present voting aye. Motion carried.

COPIER PURCHASE:

Pat Wolberg, IT Director, and Ernest Thompson, State’s Attorney, discussed the need for purchasing a new copier in the State’s Attorney office.

BID AWARD – FOUR YARD LOADER:

Moved by Feickert, seconded by Wiese to award only bid received to Diesel Machinery Inc in the amount of \$164,850 for purchase of a used four-yard loader. All members present voting aye. Motion carried.

BRIDGE IMPROVEMENT GRANT – UTILITY CERTIFICATE:

Moved by Feickert, seconded by Wiese to approve utility certificate for bridge improvement grant project number BRO8007(00)19-1 with utility company Web Water Development. All members present voting aye. Motion carried.

BRIDGE IMPROVEMENT GRANT – RIGHT OF WAY:

Moved by Wiese, seconded by Sutton to approve the right of way certificate for bridge improvement grant project number BRO8007(00)19-1. All members present voting aye. Motion carried.

ADJOURNMENT:

Moved by Sutton, seconded by Feickert to adjourn the Brown County Commission at 10:07 am All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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