

MARCH 2, 2021 –GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Kippley, Sutton and Wiese. Commissioner Feickert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

MINUTES:

Moved by Wiese, seconded by Sutton to approve the general meeting minutes of February 23, 2021. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Kippley, seconded by Feickert to approve the following claims and payroll:

PAYROLL: Commission \$4,327.95; Elections (Voucher) \$0.00; Auditor \$8,946.98; Treasurer \$13,663.46; SA \$23,018.57; SVAWA \$1,730.76; Maintenance \$8,647.30; Assessor \$14,636.41; Register of Deeds \$9,124.96; VSO \$4,432.38; GIS \$2,411.38; IT \$7,640.87; HR \$2,423.08; Sheriff \$43,385.99; Jail \$56,271.03; Court Security \$6,556.42; JDC \$24,666.41; Welfare \$2,982.62; Museum \$7,982.18; Parks/Fairgrounds \$4,117.42; Fair Board \$2,376.66; 4-H \$664.17; Weed \$884.14; Planning & Zoning \$5,251.22; Highway \$39,216.79; Dispatch \$25,816.64; Emergency \$4,160.96; Teen Court \$557.87; JDAI \$1,786.92; 24/7 Sobriety \$1,354.72; Landfill \$14,865.63; FICA \$20,424.65; Medicare \$4,776.79; Discovery_HSA \$325; Health Insurance_BCBS \$120,940.66; Dental Insurance_Delta \$7,122.15; Life Insurance_Dearborn \$1,064.54; Retirement_SDRS \$41,650.22. CLAIMS: Machinery & Equipment: Aberdeen Auto Center \$17,599.00. Other: Jeff Kippley \$160.00; Melanie Sombke \$225.00; Nancy Radke \$160.00; Derek Ricci \$200.00; State of South Dakota \$103.00. Professional Fees: Devnet \$3,445.31; Michelle Gaikowski \$27.20; Christopher Haar \$70.60; Kuck Law \$146.00; NE Mental Health Center \$1,196.00; Scneider Geospatial \$2,475.00; State of South Dakota \$484.88; Kristi Spitzer \$200.00; Mitch Vilhauer \$2,908.82; Yankton County Sheriff Office \$50.00. Publishing: Groton Independent \$162.21. Repairs & Maintenance: Aberdeen Plumbing & Heating \$2,253.76; Benco Equipment \$4,089.40; Custom Sheet Metal \$135.00; Doerr's Tree Service \$9,405.00; Jalene Palmer \$956.36; Pro Windmill \$250.00; Sherwin Williams \$309.96. Supplies: Aramark Uniform \$77.43; Bakken Build Maintenance \$500.00; Century Business Products \$290.79; Cole Papers \$1,335.78; Faulkton Pharmacy \$48.90; Fedex \$36.01; GovConnection \$825.65; Hall Sand & Gravel \$10,902.49; Leidholdt Tool Sales \$144.07; Mcleods Printing \$56.24; Menards \$103.83; Midstates Printing \$445.00; Performance Oil & Lubricants \$249.09; Pitney Bowes \$15,000.00; Plumbing & Heating \$12.98; Runnings \$199.99; SD Department of Revenue & Regulation \$3.00; West Publishing \$1,768.18. Travel & Conference: SD Association of County Officials \$165.00. Utilities: Qwest Corporation \$60.62; Montana Dakota Utilities \$37.19; Northwestern Energy \$1,841.90. All members present voting aye. Motion carried.

HR REPORT:

Moved by Wiese, seconded by Kippley to approve the HR Office Report, which includes the following:

- Acknowledge resignation of Donovan Kopetsky, part-time Brown County JDC Correctional Officer effective February 27, 2021. Request to fill.
- Approve new hourly step increases for full-time Brown County Communications Dispatchers effective March 7, 2021: Erin Spencer \$20.54; Haydn Podoll \$20.86; Paige Smit \$20.86; Shay Potter \$20.86; Jill Crosby \$21.21; Aaron Gasser \$22.93; Dawn Allam \$22.93; Cory Erhardt \$23.28.

- Approve new hourly step increases for full-time Brown County Communications Shift Supervisors effective March 7, 2021: Candace Rohrbach \$23.21; Jon Sorenson \$25.28; Tonya Walth \$26.00
- Approve promotion of Candace Rohrbach from Brown County Communications Dispatcher to Communications Shift Supervisor, effective March 7, 2021 starting wage @ \$23.21/hr.
- Approve hiring of 4-H intern from May to August
- Approve hiring of Fair intern from May to August

All members present voting aye. Motion carried.

STATE RADIO UPGRADE GRANT AWARD:

Moved by Sutton, seconded by Feickert to authorize the chair to sign grant agreement for state radio upgrade. All members present voting aye. Motion carried.

STATE RADIO PURCHASE OFF STATE BID:

Moved by Kippley, seconded by Wiese to approve purchase of state radio off of State of South Dakota bid. All members present voting aye. Motion carried.

FAIR CONTRACTS:

Moved by Feickert, seconded by Kippley to approve the following 2021 Brown County Fair contracts: Dr Sarah Preszler (4-H Judge) @ \$30 and \$0.47 per mile if lives outside Brown County. Said person agreed to provide the service but wished to decline payment. All members present voting aye. Motion carried.

SD DENR LANDFILL 2020 OPERATIONAL REPORT:

Moved by Sutton, seconded by Wiese to authorize the chair to sign Brown County Landfill 2020 Operational Report and 2020 Annual Compliance Certification Report. All members present voting aye. Motion carried.

LEASES:

Moved by Wiese, seconded by Sutton to approve lease agreement with Hub City Radio for lease of Expo Building on March 27-28, 2021. All members present voting aye. Motion carried.

LEGAL ASSIGNMENT:

Moved by Feickert, seconded by Wiese to assign claim against individuals to Credit Collection Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

AUDITOR'S REPORT OF ACCOUNTS:

Moved by Sutton, seconded by Wiese to approve the following Auditor's report of account for January 2021: Total Cash and Checks on Hand \$7,700 Total Checking Account Balances: \$14,259,456.72 Total Savings Account Balances: \$3,425,447.42 Total Certificates of Deposit: \$4,951,798.16 Grand Total Cash and Balances: \$22,644,402.30 General Fund Cash and Investment Balances by Funds: General Fund \$11,062,648.86; Road & Bridge Fund \$1,721,723.67; Road & Bridge Fund - restricted \$423,243.27; 911 Service 990,386.76; Emergency & Disaster \$138,905.81; Domestic Abuse \$498.42; Teen Court \$29,889.60; Grant \$32.11; JDAI -\$24,301.99; Richmond Youth \$21,916.96; 24/7 Sobriety \$13,775.88; ROD M&P \$105,026.97; Tif Debt Service \$913.14; Landfill + cash change \$3,853,203.45; Landfill - restricted \$1,400,479.44; Trust and Agency Funds \$2,906,059.95; GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS \$22,644,402.30. All members present voting aye. Motion carried.

BID OPENING – MICROSURFACING:

Time and place as advertised to open, read and consider sealed bids for furnishing Microsurfacing. Bids were received from Missouri Petroleum Products Company and Astech Corp. Moved by Sutton, seconded by Feickert to defer awarding of bid at a later time of the meeting. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Sutton to approve the application for occupancy submitted by WEB Water for occupancy of Brown County Highway Number 13, in section 34, Township 124, Range 64, Brown County, South Dakota for a potable water line. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Feickert, seconded by Sutton to approve the application for occupancy submitted by WEB Water for occupancy of Brown County Highway Number 11, in section 32, Township 125, Range 63, Brown County, South Dakota for a potable water line. All members present voting aye. Motion carried.

LOAD LIMITS:

Commissioner Sutton offered the following Resolution:

RESOLUTION #12-21

WHEREAS: Enforce Annual Seasonal Load Restrictions on overweight limits, over width load limits, and speed limits on Brown County Roads. All Brown County oil Roads are posted at 6-ton per axle and truck speed of 40 MPH, with the exception of Brown County Road #10, from Brown County Road #13 (Prairiewood Road) north 2.00 miles is posted at 12-ton gross load limit with truck speed at 40 MPH year round.

WHEREAS: The Brown County Board of Commissioners request that the South Dakota Highway Patrol assist and enforce load restrictions on the posted gross limit per axle and truck speed at 40 MPH as posted by the Brown County Board of Commissioners during the February/March/April spring thaw and breakup period that the roads are posted.

THEREFORE BE IT RESOLVED: That the Brown County Board of Commissioners authorizes the Brown County Highway Department Superintendent to work with the South Dakota Highway Patrol to reduce weight maximums due to the thawing and excessive moisture and until the roads are free of frost and become stable. SDCL 32-22-25

Seconded by Commissioner Wiese. Roll call vote: Commissioners Feickert-aye, Sutton-aye, Wiese-aye, Kippley-aye, Fjeldheim-aye. Resolution adopted.

CASE MANAGEMENT SOFTWARE PURCHASE

Ernest Thompson, Brown County State's Attorney met to discuss with the commissioner a proposal to purchase updated case management software from Karpel Solutions for their department. Purchase of the said software will help them alleviate the need for another employee. Moved by Kippley, seconded by Feickert to purchase case management software amounting \$61,225 with grant funds being applied for. All members present voting aye. Motion Carried.

BID AWARD – MICROSURFACING:

Moved by Wiese, seconded by Sutton to award bid to Astech Corp with bid amount of \$806,437.74, rejecting Missouri Petroleum Product Company's bid of \$881,496.10, as per tabulation sheet on file in the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.). All members present voting aye. Motion Carried.

EXECUTIVE SESSION:

Moved by Kippley, seconded by Sutton to go into executive session to discuss personnel and contracts per SDCL 1-25-2(1, 4). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

ADJOURNMENT:

Moved by Sutton, seconded by Feickert to adjourn the Brown County Commission at 10:31a.m. All members present voting aye. Motion carried.

Jeannette McClain, Brown County Deputy Auditor
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