

SEPTEMBER 28, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Sutton, Wiese and Kippley. Commissioner Sutton led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Sutton, seconded by Feickert to approve the agenda. All members present voting aye. Motion carried.

2022 PROVISIONAL BUDGET AMENDMENT-TAX REVENUE:

Moved by Sutton, seconded by Feickert to amend the 2022 Provisional Budget as presented by County Auditor, Cathy McNickle to be adopted in the 2022 Annual Budget: line items, as follows: Governmental Funds: Total Means of Finance: 311 Current Property Tax Levy from 15,695,695.00 to 15,640,252.00; Cash Balance Applied from \$1,951,214.96 to 2,006,657.96. All members present voting aye. Motion carried.

2022 ANNUAL BUDGET:

Commissioner Sutton offered the following Resolution:

ANNUAL BUDGET FOR BROWN COUNTY, SD  
For the Year January 1, 2022 to December 31, 2022

RESOLUTION #48-21

ADOPTION OF ANNUAL BUDGET FOR BROWN COUNTY, SOUTH DAKOTA

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, elimination's and additions have been made thereto.

NOW THEREFORE, BE IT RESOLVED, That such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR BROWN COUNTY, SOUTH DAKOTA and all its institutions and agencies for calendar year beginning January 1, 2022 and ending December 31, 2022 and the same is hereby approved and adopted by the Board of County Commissioners of Brown County, South Dakota, this 28<sup>th</sup> day of September, 2021. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Brown County, South Dakota. The accompanying taxes are levied by Brown County for the year January 1, 2022 through December 31, 2022.

COUNTY TAX LEVIES WITHIN LIMITED LEVY

Dollars

\$/1,000

*General County Purposes (10-12-9)	\$15,640,252	3.639
TOTAL TAXES LEVIED BY COUNTY	\$15,640,252	3.639

\*These amounts include the 25% to be distributed to cities.

Seconded by Commissioner Feickert, roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Resolution adopted.

2<sup>nd</sup> READING AND ADOPTION– ORDINANCE 202:

Moved by Feickert, seconded by Sutton to adopt ordinance 202. Applicants Tom Barber and Seth Anderson request rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lots 1 & 2, “Barber’s Subdivision of Lot 2 in Barber’s Second Subdivision” and Lot 1, “Barber’s Second Subdivision” in the SW ¼ of Section 31-T124N-R64W of the 5<sup>th</sup> P.M., Brown County, South Dakota (38216 130<sup>th</sup> St., 38220 130<sup>th</sup> St. & 38232 130<sup>th</sup> St.). Roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Ordinance adopted.

BID OPENING – INDUSTRIAL AMPHIBIOUS UTV RESCUE RIG:

Moved by Sutton, seconded by Kippley to award sole from Fat Truck Midwest for a Basic Vehicle Fat Truck 2.8C in the amount of \$173, 468.00. Roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- nay. Motion carried.

APPLICATION FOR OCCUPANCY:

Discussion on request from Dakota Valley Electric. No action taken. Request will be reviewed again at a future meeting.

HIGHWAY UPDATE:

Highway Superintendent, Dirk Rogers gave an update on highway projects.

FAIR MANAGER VACANCY:

Discussion on vacant Director of Fair and Parks. Job will be reposted.

MINUTES:

Moved by Kippley, seconded by Sutton to approve the general meeting minutes of September 21, 2021. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Feickert, seconded by Wiese to approve the following claims and payroll:  
 Payroll: Commission \$4,327.95; Auditor \$8,946.97; Treasurer \$14,506.07; SA \$23,620.96; SVAWA \$1,575.00; Maintenance \$7,954.78; Assessor \$14,167.67; Register of Deeds \$9,124.94; VSO \$4,047.12; GIS \$2,411.38; IT \$8,974.88; HR \$4,227.96; Sheriff \$41,539.01; Jail \$53,442.53; Court Security \$6,125.41; JDC \$26,763.14; Welfare \$2,982.62; Museum \$8,081.77; Parks/Fairgrounds \$5,214.09; Fair Board \$2,519.76; 4-H \$641.47; Weed \$5,113.38; Planning & Zoning \$5,332.71; Highway \$40,931.54; Dispatch \$36,735.69; Emergency \$4,160.96; Teen Court \$823.52; JDAI \$1,846.15; 24/7 Sobriety \$1,282.88;

Landfill \$17,537.34; Matching Benefits FICA \$22,125.35; Medicare \$5,174.49; Discovery\_HSA \$1,017.60. CLAIMS: Professional Fees: TYLER TECHNOLOGIES INC \$780.00; AGTERRA TECHNOLOGIES, INC. \$70.00; AVERA ST. LUKE'S \$2,643.23; CHRISTOPHER A. HAAR \$7,096.91; CHRISTY GRIFFIN-SERR LAW OFFICE \$7,070.31; COGLEY LAW OFFICE, PROF LLC \$7,656.25; DEPENDABLE SANITATION INC \$30,208.80; DOHRER LAW OFFICE \$7,656.25; Eric Kobernusz \$300.00; IMEG Corp \$5,623.15; JERALD M. MCNEARY \$7,070.31; KUCK LAW OFFICE \$7,070.31; LEWIS & CLARK BHS \$1,704.00; MICHELLE GAIKOWSKI \$23.80; NE MENTAL HEALTH CENTER \$300.00; SANFORD CLINIC \$335.14; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$500.00; SD DEPT OF HEALTH \$40.00; TALIAFERRO LAW FIRM \$7,656.25; WEST PUBLISHING CORP. \$169.40; WEX HEALTH INC. \$3,000.00 Publishing: DAKOTA COMMUNICATIONS, LTD \$1,500.00; GateHouse Media South Dakota Holdings, Inc. \$4,678.84; GLACIAL LAKES & PRAIRIE TOURISM ASSOC. \$125.00 Repairs & Maintenance: ARTZ EQUIPMENT \$183.40; ASTECH Corp. \$769,164.78; DAKOTA DOORS INC \$150.97; DAKOTA FLUID POWER INC \$963.37; ECOLAB PEST ELIMINATION \$117.60; Fastcase Inc. \$480.00; GRAHAM TIRE INC \$123.00; JALENE M. PALMER \$436.56; JEFFREY K. VILHAUER \$408.16; JENSEN ROCK & SAND INC \$1,720.00; MARK NELSON \$625.16; MB LLC \$98.00; POMPS TIRE SERVICE, INC \$284.86; RDO EQUIPMENT CO. - AG \$1,173.20; WALTH SAFETY SERVICE INC \$1,253.10; WOODMAN REFRIGERATION, INC \$4,472.84 Supplies: ADVANCE AUTO PARTS \$3.07; AGTEGRA COOPERATIVE \$20,453.51; ARTZ EQUIPMENT \$1,060.96; CENTURY BUSINESS PRODUCTS \$3,463.76; COLE PAPERS \$4,372.02; DAKOTA FLUID POWER INC \$5,672.47; DAKOTA OIL \$315.90; DAKOTA SUPPLY GROUP \$500.00; FULL CIRCLE AG \$1,866.21; GOVCONNECTION INC \$1,611.76; GRAHAM TIRE INC \$731.77; JEBRO INC. \$105,000.82; JENSEN ROCK & SAND INC \$32,706.02; KAREN SWANK \$8.00; LABSOURCE, INC. \$2,857.92; MARCO INC \$17.02; MB LLC \$92.94; McDonald's \$658.20; MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS \$6.52; MENARDS \$7.98; NELSON SALES & SERVICE, LLC \$45.00; RDO EQUIPMENT CO. - AG \$15,756.83; ROBERTA NICHOLS \$2,996.00; RUNNINGS \$27.07; SHI INTERNATIONAL CORP \$28,698.71; TITAN MACHINERY - ABERDEEN NH \$463.04; VAN DIEST SUPPLY CO \$1,998.00; WALTH SAFETY SERVICE INC \$191.90 Travel & Conference: MICHAEL WIESE \$364.20; Eric Kobernusz \$124.08; MIKE ROHRBACH \$40.00; CHRIS HEMEN \$48.00; JERRY LEHRKAMP \$40.00; SCOTT MEINTS \$80.00; PATTI WOODS \$80.00 Utilities: DEPENDABLE SANITATION INC \$165.00; JAMES VALLEY TELECOMMUNICATIONS \$233.50; MONTANA DAKOTA UTILITIES CO \$8.14; NORTHWESTERN ENERGY & COMMUNICATIONS \$79.85; QWEST CORPORATION \$124.34; VERIZON WIRELESS SERVICES LLC \$3,063.57 Rentals: SEWER DUCK INC \$150.00 Others (Fair Premiums & Awards): Hayes Burggraff \$17.33; Tate Burggraff \$34.65; Tate Burggraff \$25.99; Ty Burggraff \$34.65; Madelyn Caulfield \$512.83; Ethan Andresen \$121.30; Halee Harder \$51.98; Mackenzie Atherton \$77.97; Lilly Solemsass \$288.02; Hayes Burggraff \$25.99; Justin Dikoff \$609.51; Caleb Bratland \$486.64; Ty Burggraff \$51.98; Alayna Caulfield \$319.02; Hudson Eichler \$359.51; Pat Fritz-Bruckner \$257.21; Ty Fuller \$154.75; Wyatt Burggraff \$25.99; Wyatt Burggraff \$95.30; Kirsten Gemar \$160.00; Cayson Bratland \$464.26; Brantley Belden \$8.66; Damian Larson \$11.48; Josie Boldt \$17.33; SOPHIA FOGARTY \$403.59; BRUCE HOFFMAN \$238.18; MERRICK GEMAR \$120.00; RAYMOND THORPE \$320.54; SAM HOVDE \$570.30; DYLAN SCHAUNAMAN \$109.51; JANET WRIGHT \$123.84; WALKER ZOELLNER \$88.97; JACOB JUNG \$109.31; RILEY LARSON \$109.33; GLENN TREFTZ \$360.00; TEAGAN MASON \$109.51; TREYSON ZEIGLER \$204.60; AVERY MILES \$86.64; TIGH HARDIE \$109.51; Trevor Bergh \$163.02; BRADY BEITELSPACHER \$631.41; HAILEY HEINJE \$38.02; William Kriech \$43.31; Liza Krueger \$118.17; Halee Harder \$109.51; Brooklyn Marshall \$175.22; Natalie Marshall \$219.02; Trey Smith \$197.12; CORA SCHAUNAMAN \$197.12; HUDSON HANSEN \$121.29; LYDIA REIDBURN \$50.46; ADDIE SCHNABEL \$121.29; JOCELYN WAGNER \$121.28; HARMONY DORSETS \$123.18; WILL BRUCKNER \$72.38; SIERRA KERVIN \$45.63; TRAVIS TOWNSEND \$25.23; Miranda Hanson \$109.51; Emma Caulfield \$153.31; Remi Hansen \$17.33; JESSEMY SHARP \$50.46; BLAKE PAULI \$113.60; LOGAN RINGGENBERG \$34.66; HALEIGH HOLT \$697.12; ADA SHARP \$42.05; COLIN FREY \$69.89; GARRET ZEIGLER \$103.96; RICHARD HABERMAN \$480.00; ART NELSON \$294.16; RICKY LARSON \$17.22; JAMES DRAGT \$281.64; ANNA JOHNSON \$67.28; CODY FORKEL

\$109.51; STETSON STEARNS \$245.23; TRISTAN GOSCH \$87.61; RON WOLFF \$353.50; MALLORY MILLER \$175.22; CASSIDY HARDIE \$159.51; CREIGHTON HOOTS \$77.97; Gage Hansen \$135.65; RHYLEN ROACH \$19.01; LEXI OSTERMAN \$8.66; BRYCE BEITELSPACHER \$303.31; NORMAN JOHNSON \$16.82; TYLER HEINJE \$100.92; CHARLES HOLT \$38.02; HANNA MILLER \$253.68; HAILEY PAULI \$34.65; SUTTON STEARNS \$30.42; CHARLIE RAWDEN \$109.51; REGANNE MILES \$34.65; JOSIE BUNTROCK \$87.61; SCHNABEL RANCH \$459.94; HARLEE HEIM \$58.87; LINCOLN REIDBURN \$8.41; ELYANA ROACH \$49.43; MAGGIE HOLT \$325.22; HUNTER KERN \$269.55; TUCKER MILLER \$219.02; RACHEL GEMAR \$200.00; SCOTT KILBER \$203.34; CUTLER SCHAUNAMAN \$87.61; Calissa Scheel \$42.05; Maddie Sumption \$54.98; Kiarra Stuck \$25.00; Parker Zoellner \$1,228.12; Aurora Tschappat \$42.05; Vicci Stange \$70.38; Brayden Kroll \$153.31; Wesley Kriech \$43.32; David Juntunen \$149.66; Landon Wager \$25.99; Kanin Wasland \$40.00; Bailey Heinrich \$109.51; Preston Hinkelman \$25.99; Tamrin Rathert \$15.64; Len Hofer \$50.00; Sydney Holmes \$118.03; Kaleb Holsing \$35.00; Emma Rodine \$17.22; Gracen Gill \$8.66; Grady Wasland \$200.00; Carley Crist \$159.79; LANE KRUEGER \$364.31; Ryan Crist \$92.51; KAYLEE WHITE \$328.53; Steven Munger \$19.55; Coy Petersen \$42.05; Emma Pierce \$50.46; Owen Pierce \$33.64; Ashlyn Rathert \$23.46; Abigail Johnson \$25.23; Maisy Petersen \$50.46; Brittany Heinje \$33.64; CALLI SCHAUNAMAN \$209.51; HENRY PAULSON \$37.62; Jacie Fogarty \$392.50; Lauren Griese \$248.74; LINCOLN DIKOFF \$117.74; Justin Klootwyk \$109.51; CRYSTAL BOHLE \$40.00; Trevor Berndt \$30.00; LeAnn Conn \$15.00; Leann Frederickson \$15.00; Kylie Herman \$25.00; Kathy Peck \$40.00; Ruth Nelson \$25.00; JOY BRAUN \$50.00; Gina Malsam \$10.00; Judy Schwab \$15.00; CONNIE HOWARD \$15.00; Rylee Stoltenburg \$15.00; Vanessa Barondeau \$25.00; CAROL HEIN \$25.00; PEGGY HALLSTROM \$10.00; CHRISTINA ZOELLNER \$15.00; PAT JAMES \$15.00; BARB CRAWFORD \$10.00; NANCY RINGGENBERG \$30.00; Rebecca Mattern \$10.00; Jessica Sylte \$15.00; JENELLE SIEBERT \$40.00; Donna Wester \$25.00; JEAN LARSON \$35.00; TRUDY SCHAUNAMAN \$15.00; RON LYREN \$25.00; LOGAN RIES \$45.00; LEVI RIES \$15.00; Dennis Volzke \$15.00 All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Kippley, seconded by Sutton to approve the HR Report as follows:

Acknowledge:

- Employment end date of Trevor Marquart, Brown County Jail Correction Officer, full-time; effective September 17, 2021 and approve request to fill vacancy.
- Resignation of Skylar Michael-John Burchardi, Brown County Jail Correctional Officer, full-time; effective September 22, 2021 and approve request to fill vacancy.

Approve:

- Hiring of Joseph Embury and Brown County Jail Cook, part-time; starting wage \$16.00 per hour; effective September 21, 2021.
- Request to hire part-time legal secretary for State's Attorney's Office.
- Hiring of Sierra Kamin, Brown County Communications Dispatcher, full-time; starting wage \$20.54/hour; effective October 4, 2021.
- Hiring of Joshua Moore as Brown County Jail Correctional Officer, full-time; starting wage \$16.82 per hour; effective September 20, 2021.
- Request to replace 1 part-time JDC correctional officer with 1 full-time JDC correctional officer.

All members present voting aye. Motion carried.

#### LANDFILL RESTRICTED FUNDS:

Moved by Feickert, seconded by Kippley to adjust the restricted funds for the landfill closure/post closure requirement from \$1,400,479.44 to \$1,421,179.03. All members present voting aye. Motion carried.

**FLU SHOTS:**

Moved by Sutton, seconded by Kippley to approve covering the cost of part-time employees for the Flu Shot, as the shot is covered through insurance for the full-time employees. All members present voting aye. Motion carried.

**AUDITOR'S REPORT OF ACCOUNTS:**

Moved by Sutton, seconded by Wiese to approve the Auditor's Report of Account for June 2021: Total Cash and Checks on Hand 7700 Total Checking Account Balances: 21874664.94 Total Savings Account Balances: 4825447.42 Total Certificates of Deposit: 3976798.16 Grand Total Cash and Balances: 30684610.52 General Fund Cash and Investment Balances by Funds: General Fund 10745778.54 Road & Bridge Fund 5709339.97 Road & Bridge Fund - restricted 423243.27 911 Service 1640491.15 Emergency & Disaster 216438.4 Domestic Abuse 1636.5 Teen Court 19510.21 Grant 32.11 JDAI -7489.94 Richmond Youth 21916.96 24/7 Sobriety 64361.54 ROD M&P 105553.26 Tif Debt Service 6849.56 Landfill + cash change 3785717.49 Landfill - restricted 1400479.44 Trust and Agency Funds 2778742.06 GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS 30684610.52. All members present voting aye. Motion carried.

**SHERIFF'S REPORT-JULY2021:**

Moved by Feickert, seconded by Wiese to approve July 2021 Sheriff's Report. All members present voting aye. Motion carried.

**PLATS:**

Commissioner Sutton offered the following resolution:

**RESOLUTION 49-21: GARDNER FIRST ADDITION TO THE CITY OF COLUMBIA**

"Be it resolved by the County Commission of Brown County, South Dakota, that the plat showing GARDNER FIRST ADDITION TO TE CITY OF COLUMBIA, SOUTH DAKOTA" having been examined, is hereby approved in accordance with the provision of SDCL of 1967, Chapter 11-6, and any amendments thereof. Seconded by Commissioner Sutton, roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Resolution adopted.

Commissioner Sutton offered the following resolution:

**RESOLUTION 50-21: GARDNER FIRST ADDITION TO THE CITY OF COLUMBIA**

"Be it resolved by the Board of County Commissioners of Brown County, South Dakota, that the plat showing RIVER HORSE NORTH FIRST SUBDIVISION IN THE NE1/4 OF SECTION 4-T123N--R123N-R63W OF THE 5<sup>TH</sup> P.M." having been examined, is hereby approved in accordance with the provision of SDCL of 1967, Chapter 11-2-2, and any amendments thereof. Seconded by Commissioner Sutton, roll call vote: Commissioner Feickert- aye, Sutton- aye, Wiese- aye, Fjeldheim- aye, Kippley- aye. All members present voting aye. Resolution adopted.

**ORDINANCE 203 AND 204 (MINI AG REZONES) – SET HEARING DATE:**

Moved by Sutton, seconded by Wiese to set hearing date and authorize advertising for the following Mini Ag Rezone Requests:

- Application has been made by Tyler Kampa to the Brown County Board of Commissioners for a change of zoning. Hearing to be held in the Commissioner’s Chambers, Courthouse Annex, Brown County, South Dakota on October 19 at 8:46 A.M. for the purpose of rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 1, “Holum 1<sup>st</sup> Subdivision” in the SE1/4 of Section 12-T123N-R62W of the 5<sup>th</sup> P.M., Brown County, South Dakota (13191 400<sup>th</sup> ave).
- Application has been made by Ryan Rivett to the Brown County Board of Commissioners for a change of zoning. Hearing to be held in the Commissioner’s Chambers, Courthouse Annex, Brown County, South Dakota on October 19 at 8:46 A.M. for the purpose of rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Proposed Lots 1-17, “Rover Horse North First Subdivision” in the NE1/4 of Section 4-T123N-R63W of the 5<sup>th</sup> P.M., Brown County, South Dakota. (3261 North 391<sup>st</sup> Ave approximate).

The public is invited to attend the hearings and to present comments and testimony regarding the amendment to Second Revision Brown County Ordinances pertaining to rezoning the described property. At the conclusion of the hearing, the Brown County Commission may adopt first reading of Ordinance No. 203 and 204. All members present voting aye. Motion carried.

**EXECUTIVE SESSION:**

Moved by Kippley, seconded by Sutton to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

**ADJOURNMENT:**

Moved by Feickert, seconded by Sutton to adjourn the Brown County Commission at 10:37 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

Published once at the total approximate cost of \$\_\_\_\_\_.