

## OCTOBER 5, 2021 – GENERAL MEETING

Meeting called to order by Commission Chair Fjeldheim at 8:45 A.M. in the Groton Community Center, 109 N 3<sup>rd</sup> St. Groton, SD Brown County, SD. Present were Commissioners Feickert, Sutton, and Kippley. Commissioner Wiese was absent. Commissioner Kippley led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Moved by Sutton, seconded by Feickert to approve the agenda. All members present voting aye. Motion carried.

### SPEED LIMIT CHANGE:

Discussion on speed limit change on County Road #15 beginning at the intersection of County Road #15 and Roosevelt St between the SW1/4 of Section 5 and the South1/4 corner of Section 5, Township 123N, Range 63W of the 5<sup>th</sup> PM, at 35 MPH. No action taken.

### APPLICATION FOR OCCUPANCY:

Discussion on request from Dakota Valley Electric. No action taken. Request will be reviewed again at a future meeting.

### HIGHWAY UPDATE:

Highway Superintendent, Dirk Rogers gave an update on highway projects.

### MINUTES:

Moved by Kippley, seconded by Sutton to approve the general meeting minutes of September 28, 2021. All members present voting aye. Motion carried.

### CLAIMS:

Moved by Sutton, seconded by Kippley to approve the following claims:

Professional Fees: CGI \$1,419.88; CHRISTOPHER A. HAAR \$18.60; COGLEY LAW OFFICE, PROF LLC \$1,010.08; HELMS & ASSOCIATES INC \$400.00; MATTHEW PAYNE \$200.00; MICHELLE GAIKOWSKI \$17.00; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$98.00; STATE OF SOUTH DAKOTA \$7,134.55; US BANK \$1,296.25; WEX HEALTH INC. \$198.30 Publishing: GROTON INDEPENDENT \$263.75; HUB CITY RADIO \$300.00; US BANK \$674.00 Repairs & Maintenance: DAKOTA FLUID POWER INC \$207.14; DAKOTA PUMP & CONTROL \$450.00; GRAHAM TIRE INC \$120.00; HAAR PLUMBING & HEATING INC \$580.81; HOUSE OF GLASS \$489.93; HUB CITY ROOFING \$525.00; LAWSON PRODUCTS, INC \$15.57; LEIDHOLT ELECTRIC LLC \$112.25; MYERS TIRE SUPPLY - SALT LAKE CITY #20 \$8.54; POMPS TIRE SERVICE, INC \$1,694.61; RDO EQUIPMENT CO. - AG \$1,014.53; SEWER DUCK INC \$475.00; STEVEN J. HAUG \$130.61; US BANK \$1,786.07; VOSIKA FENCING \$3,020.00 Supplies: ARAMARK UNIFORM & CAREER APPAREL GROUP, INC \$113.74; ARC Fabricators \$4,680.00; BAKKEN BUILD MAINTENANCE \$500.00; BONNIE BITZ \$24.00; CARTNEY BEARING \$22.62; Coy Petersen \$125.00; CRESCENT ELECTRIC SUPPLY CO \$28.49; HARLEE HEIM \$250.00; JEBRO INC. \$880.00; JENSEN ROCK & SAND INC \$68,861.92; KING MIDAS, INC. \$300.00; LAWSON PRODUCTS, INC \$174.01; LEIDHOLDT TOOL SALES, LLC \$79.15; LIEN TRANSPORTATION COMPANY \$32,072.67; MARCO INC \$562.50; MENARDS \$122.93; MIDSTATES PRINTING \$305.50; MYERS TIRE SUPPLY - SALT LAKE CITY #20 \$345.74; PHARMCHEM \$1,211.00; PLUMBING & HEATING WHOLESALE, INC. \$976.52; SHARE CORP \$465.00; The UPS Store \$381.50; US BANK \$14,118.62 Travel & Conference: BARRY BRAATEN \$34.00; Erica Coughlin \$245.40; JOE KRAFT \$351.34; MARK MILBRANDT \$280.00; MIKE SCOTT \$34.00; REGENCY MIDWEST VENTURES LIMITED

PARTNERSHIP \$2,411.40; ROBERT BAUMGARTNER \$34.00; RUSSELL METZ \$337.34; SAFETY BENEFITS INC \$65.00; SARAH SWENSON \$392.70; US BANK \$1,983.18 Utilities: LUMEN \$489.98 MIDCONTINENT COMMUNICATIONS \$229.10; NORTHERN VALLEY COMMUNICATION \$2,838.61; NORTHWESTERN ENERGY & COMMUNICATIONS \$5,348.77; QWEST CORPORATION \$61.66; US BANK \$4,083.28; WEB WATER DEVELOPMENT ASSOC. INC. \$129.87 All members present voting aye. Motion carried.

**HR REPORT:**

Moved by Kippley, seconded by Sutton to approve the HR Report as follows:

- Approve Hiring of MaKayla Madsen as Brown County Communications Dispatcher, full-time; starting wage \$20.54 per hour; effective October 25, 2021.
- Approve request to fill Brown County State’s Attorney Victim Specialist position. Refer to 9/21/21 HR Report.
- Approve hiring Brittney Bain as Brown County Jail Correctional Officer, full-time; starting wage \$16.82 per hour, effective October 5, 2021
- Acknowledge resignation of Roberta Nichols Brown County Register of Deeds effective October 15, 2021 and approve appointing Patty VanMeter as interim Register of Deeds effective October 16, 2021. Approve interim pay increase for Patty VanMeter at \$500 per pay period starting October 4, 2021.

All members present voting aye. Motion carried.

**Leases:**

Moved by Sutton, seconded by Kippley to approve the following leases: Agtegra Cooperative for lease of one people mover October 2, 2021; Aberdeen Area Horsemen’s Association for lease of Akkerman Arena October 9, 2021. All members present voting aye. Motion carried.

**CONTRACT – KNOWINK POLL BOOKS:**

Moved by Sutton, seconded by Feickert to authorize chair sign contract for master software license an service agreement with KnowInk for Poll Pad System. All members present voting aye. Motion carried.

**EXECUTIVE SESSION:**

Moved by Sutton, seconded by Kippley to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The chair declared executive session closed with no action taken.

**ADJOURNMENT:**

Moved by Feickert, seconded by Sutton to adjourn the Brown County Commission at 9:34 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

Published once at the total approximate cost of \$\_\_\_\_\_.