

JANUARY 11, 2022 – GENERAL MEETING

Meeting called to order by Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, and Gage. Commissioner Wiese was absent. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

ABATEMENT REQUEST:

Individual met to discuss abatement and senior tax freeze. Treasurer Patty VanMeter advised on the appeal process for senior tax freeze denial. No commissioner action necessary.

EMS PLATFORM PURCHASE:

Dave Lunzman (Chief Deputy Sheriff) met to request purchase of Fat truck emergency stretcher kit. Moved by Fjeldheim, seconded by Feickert to accept low quote submitted from Maximum Equipment Inc in the amount of \$5,330.00. All members present voting aye. Motion carried.

2022 BROWN COUNTY ASSESSMENT PLAN:

Moved by Fjeldheim, seconded by Feickert to acknowledge 2022 Brown County Assessment Plan as presented by Gene Loeschke, Director of Equalization. All members present voting aye. Motion carried.

BID SET HEARING AND AUTHROIZE ADVERTISING -USED 4.5YD LOADER, GRAVEL, ROAD OIL, HOT MIX, AND CRUSHING EQUIPMENT RENTAL:

Moved by Fjeldheim seconded by Gage authorize advertising public hearing to open, read and consider bids for the following items: Used 4 Yard Loader, Gravel, Road Oil, Hot Mix, and Crushing Equipment Rental at 8:46 a.m., on February 1, 2022 in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Specifications are on file in the Brown County Auditor's Office and the Brown County Highway Department Office and may be obtained at no charge. All members present voting aye. Motion carried.

MINUTES:

Moved by Feickert, seconded by Fjeldheim to approve the general meeting minutes of January 4, 2022. All members present voting aye. Motion carried.

CLAIMS:

Moved by Fjeldheim, seconded by Gage to approve the following claims: Professional Fees: Assurance Land Surveying \$463.00; Avera Heart Hospital of South Dakota \$5,724.36; AVERA ST. LUKE'S \$107.65; CGI \$1,221.92; COMPASS COUNSELING & ASSESSMENTS INC \$4,000.00; DAKOTA COUNSELING GROUP, LLC \$1,900.00; DARCY LOCKWOOD \$55.50; DEAN SCHAEFER COURT REPORTING \$201.00; DICTATION SALES & SERVICE, INC. \$3,980.00; DWARE INC \$4,350.00; GIS WORKSHOPS, LLC \$999.60; HELMS & ASSOCIATES INC \$5,431.10; KUCK LAW OFFICE \$44.60; LANGUAGE LINE SERVICES INC \$996.89; LEWIS & CLARK BHS \$1,104.00; LINCOLN COUNTY TREASURER \$146.66; LUCY LEWNO \$675.00; MARK KATTERHAGEN \$70.50; MARV EKEREN \$15.00; MICROFILM IMAGING SYSTEMS, INC. \$1,564.00; MINN-KOTA COMMUNICATIONS, INC \$6,450.00; PROFESSIONAL DEVELOPMENT ACADEMY \$1,645.00; PULSEPOINT FOUNDATION \$8,000.00; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN

\$156.00; SD ASSOC OF COUNTY WEED AND PEST SUPERVISORS \$50.00; SD DEPT OF HEALTH \$2,575.00; SDAE4-HP \$120.00; STATE OF SOUTH DAKOTA \$600.00; WEST PUBLISHING CORP. \$672.02; YANKTON COUNTY SHERIFF OFFICE \$50.00; YANKTON COUNTY TREASURER \$610.15. Publishing: Central Dakota Times \$11.78; GROTON INDEPENDENT \$114.02; HUB CITY RADIO \$300.00; LEE ENTERPRISES \$61.68. Repairs & Maintenance: ACTIVE DATA SYSTEMS INC \$12,406.00; BUTLER MACHINERY CO \$2,074.90; DAKOTA FLUID POWER INC \$10.00; LEIDHOLT ELECTRIC LLC \$628.95; MARK KOLB \$430.00; MCGaugh Family Inc \$330.00; MIDSTATES PRINTING \$359.18; R.D. OFFUTT COMPANY \$2,999.37; RDO EQUIPMENT CO. - AG \$3,255.58; ROLAND L. MOERKE \$241.00; RUNNINGS \$193.97; TRANSOURCE TRUCK & EQUIPMENT, INC.; 8,954.91; WALTH SAFETY SERVICE INC \$915.45; WOODMAN REFRIGERATION, INC \$175.51. Supplies: ABERDEEN MEDICAL CENTER PHARMACY \$1,540.94; ACTIVE DATA SYSTEMS INC \$4,016.00; AGTEGRA COOPERATIVE \$49,121.35; BUTLER MACHINERY CO \$1,915.59; CENTURY BUSINESS PRODUCTS \$122.35; CHARM-TEX \$118.90; COLE PAPERS \$661.86; DAKOTA FLUID POWER INC \$861.47; DAKOTA OIL \$34.75; DAKOTA SUPPLY GROUP \$43.52; EARTHGRAINS BAKING CO. INC. \$1,054.45; EAST SIDE JERSEY DAIRY, INC \$996.87; FARNAMS GENUINE PARTS INC \$49.36; FIRE SAFETY FIRST, LLC \$61.20; GOVERNMENT FORM & SUPPLIES \$75.00; GRAHAM TIRE INC \$16.20; GREAT WESTERN TIRE INC \$2,185.48; INTERSTATE BATTERY SYSTEM OF SD \$555.85; KEN'S SUPERFAIR FOODS \$51.65; Linn Kamin \$51.81; LUCY LEWNO \$26.12; MENARDS \$180.27; MIDSTATES PRINTING \$1,436.00; PHARMCHEM \$655.50; PLUMBING & HEATING WHOLESALE, INC. \$117.73; PRECISION KIOSK TECHNOLOGIES \$2,700.00; R.D. OFFUTT COMPANY \$580.11; RDO EQUIPMENT CO. - AG \$4,423.14; ROLAND L. MOERKE \$42.50; RUNNINGS \$1,287.24; SATELLITE TRACKING OF PEOPLE, LLC \$1,449.50; SD REDBOOK FUND \$1,593.14; TRANSOURCE TRUCK & EQUIPMENT, INC. \$12,459.36; TRI STATE WATER \$35.00; TYLER BUSINESS FORMS \$295.61; WALTH SAFETY SERVICE INC \$76.90; ZASTROW'S SALES & SERVICE \$614.76; ZASTROW'S SALES & SERVICE \$500.05. Travel & Conference: ASSOCIATION OF SD COUNTY WEED & PEST BOARDS \$600.00; DOUG FJELDHEIM \$218.08; DUANE SUTTON \$111.86. Utilities: CITY OF ABERDEEN \$1,193.22; ECONOMY PROPANE LLC \$2,507.40; NORTHWESTERN ENERGY & COMMUNICATIONS \$16,316.68; STATE OF SOUTH DAKOTA \$149.22; TOWN OF FREDERICK \$76.00; WEB WATER DEVELOPMENT ASSOC. INC. \$86.14. Rentals: ROLAND L. MOERKE \$657.25. Others: NESDCAP (NE SD COMMUNITY ACTION PROGRAM) \$2,500.00; SD ASSOC. OF COUNTY OFFICIALS \$451.00; SD DEPT OF AGRICULTURE & NATURAL RESOURCES \$4,019.29; WEX HEALTH INC. \$3,000.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Feickert, seconded by Fjeldheim to approve the following HR report:

- Acknowledge reclassification of Jon Sorenson from Brown County Communications shift supervisor to full-time dispatcher, effective January 6, 2022 at \$24.67 per hour.
- Acknowledge Resignation of Emily Meier, Brown County Museum Intern; effective October 2, 2021.
- Approve amendment to 12/28/21 HR report step schedule: Morgan Bingham, Sierra Kamin, Nichole Krenz, MaKayla Madsen, dispatcher step two at \$21.49 per hour.
- Approve amendment to 12/28/21 HR Report step schedule: Meagan Delahanty wage at \$17.32 per hour.
- Approve hiring of Kaycee Cronin as Brown County Fair/4-H admin assistant, full-time; starting wage \$15.50 per hour; effective January 3, 2022.

All members present voting aye. Motion carried.

PRE-DISASTER MITIGATION PLAN:

Commissioner Feickert brought the following resolution:

RESOLUTION #4-22

RESOLUTION TO ADOPT THE BROWN COUNTY HAZARD MITIGATION PLAN

WHEREAS Brown County has experienced severe damage from strong winds, flooding, hail, heavy snow, heavy rain, and tornadoes on many occasions in the past century, resulting in property loss, loss of life, economic hardship, and threats to public health and safety;

WHEREAS a Hazard Mitigation Plan has been developed after more than one year of research and work by the Brown County Emergency Management, NECOG, and the Natural Hazard Mitigation Committee;

WHEREAS the Plan recommends hazard mitigation actions that will protect the people and property affected by the natural hazards that face the County;

WHEREAS a public meeting was held to review the Plan as required by law;

NOW THEREFORE BE IT RESLOVED by the Commissioners and the County of Brown that:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of Brown County,
2. The respective County official identified in the strategy of the Plan is hereby directed to implement the recommended action assigned to them. These officials will report annually on the activities, accomplishments, and progress to Brown County Emergency Management,
3. The Brown County planner will provide annual progress reports on the status of implementation of the plan to the Brown County Commission. This report shall be submitted to the County Commission by November 1st of each year.

Seconded by Commissioner Gage. Roll call vote: Commissioners Feickert-aye, Sutton-aye, Wiese-absent, Gage-aye, Fjeldheim-aye. Resolution adopted.

FAIR CONTRACTS (BOOTH, CAMPER SPONSORSHIP):

Moved by Feickert, seconded by Gage to authorize the fair manager to sign booth rental contracts, camper space rental contracts and sponsorship agreements for the 2022 Brown County Fair as they are presented. All members present voting aye. Motion carried.

PLANNING AND ZONING ALTERNATE BOARD MEMBER:

Moved by Fjeldheim, seconded by Gage to appoint Josie Gorecki as an alternate member to the planning and zoning board. All member present voting aye. Motion carried.

LEASE:

Moved by Feickert, seconded by Fjeldheim to approve the following lease agreement: Aberdeen Drift Busters Snowmobile Club for lease of Richmond Lake Youth Camp Lodge January 22nd, 2022 with approved alcohol use permission form. All members present voting aye. Motion carried.

BID SET HEARING AND AUTHROIZE ADVERTISING – LANDFILL LAND LEASE:

Moved by Fjeldheim seconded by Gage authorize advertising public hearing to open, read and consider bids for Landfill Land Lease on 8:46 a.m., on February 1, 2022 in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Specifications are on file in the Brown County Auditor’s Office and the Brown County Landfill Office and may be obtained at no charge. All members present voting aye. Motion carried.

EMERGENCY MANAGEMENT QUARTERLY REPORT:

Moved by Feickert, seconded by Fjeldheim to approve, and authorize chair sign first quarter grant report. All members present voting aye. Motion carried.

QUARTERLY INTERSET:

Moved by Fjeldheim, seconded by Gage to approve 1st quarter interest in the amount of \$4,334.77. All members present voting aye. Motion carried.

SHERIFF REPORTS:

Moved by Gage, seconded by Fjeldheim to approve the following October and November 2021 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

QUARTERLY DEPARTMENT HEAD MEETINGS:

Discussion to have quarterly department head meetings in 2022. Meeting are scheduled for the first Tuesday of each quarter. Quarter 1 meeting is scheduled for February 1, 2022.

NEGOTIATING COMMITTEE – UNION:

Moved by Fjeldheim, seconded by Feickert to proceed with negotiating committee. All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Fjeldheim, seconded by Feickert to go into executive session to discuss personnel, contracts, and security per SDCL 1-25-2(1,4,6). All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Feickert, seconded by Fjeldheim to adjourn the Brown County Commission at 10:50 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

Published once at the total approximate cost of \$_____.