

APRIL 12, 2022 – GENERAL MEETING

Meeting called to order by Commission Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, Wiese, and Gage. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

Opportunity for public comment was given. No public comment.

ORDINANCE 216 – MINI AG REZONE – FIRST READING:

Moved by Fjeldheim, seconded by Wiese to approve first reading of Proposed Ordinance 216, Applicant Troy Schaffer requesting to rezone from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini Ag District (M-AG): Lot 3, “Feickert’s Second Subdivision” in the SE1/4 of Section 20-T124N-R64W of the 5th P.M., Brown County, South Dakota. All members present voting aye. Motion carried.

BID AWARD – SPRAY FOAM CONTRACTORS:

Bid reviewed and recommended as follows: Accept bid from Bahr Spray Foam for 1” with no coating in the amount of \$34,333.20 rejecting Bahr Spray Foam 1” with coating in the amount of \$46,355.92, 2” with no coating in the amount of \$68,666.40, Spray foam 2” with coating in the amount of \$80,689.12, also rejecting bids from TW Construction as follows: 1” no coating in the amount of \$37,142.92, 2” no coating in the amount of \$72,245.03, 1” with coating 68,342.92, 2” with coating \$103,455.03. The board has questions on the project funding and timeline. Moved by Wiese, seconded by Feickert to defer bid award and discuss at the April 19th Commission meeting. All members present voting aye. Motion carried.

REQUEST FOR SEALED PROPOSALS OPENING – WAGE STUDY:

Place and time as advertised, to open read and consider sealed proposals for a classification and compensation study for Brown County, South Dakota. One RFP was received from Condrey & Associates, Inc in the amount of \$37,500. Moved by Wiese, seconded by Feickert to defer bids for review at the April 19th, 2022 meeting. All members present voting aye. Motion carried.

MINUTES:

Moved by Wiese, seconded by Fjeldheim to approve the general meeting minutes of April 5th, 2022 and the special meeting minutes of April 1st, 2022. All members present voting aye. Motion carried.

CLAIMS:

Moved by Wiese, seconded by Fjeldheim to approve the following claims and payroll:

Payroll: Commission \$4,503.96; Auditor \$9,637.93; Treasurer \$12,821.53; SA \$26,084.38; SVAWA \$0.00; Maintenance \$9,975.77; Assessor \$15,215.89; Register of Deeds \$8,028.80; VSO \$4,168.64; GIS \$2,483.72; IT \$7,507.61; HR \$4,061.37; Sheriff \$41,968.22; Jail \$56,372.48; Coroner (Voucher) \$0.00; Court Security \$6,149.80; JDC \$28,735.88; Welfare \$2,161.43; Museum \$9,272.48; Parks/Fairgrounds

\$4,095.74; Fair Board \$4,720.00; 4-H \$620.00; Weed \$918.14; Planning & Zoning \$6,531.44; Highway \$43,646.74; Dispatch \$34,259.85; Emergency \$4,285.81; Teen Court \$528.96; JDAI \$1,846.15; 24/7 Sobriety \$1,251.77; Landfill \$14,324.87; MATCHING BENEFITS: FICA \$21,857.66, Medicare \$5,111.87, Discovery HSA \$915.84.

CLAIMS: Insurance: SD UNEMPLOYMENT INSURANCE DIVISION \$15,102.86, Professional Fees: Aberdeen Cardiology \$28.71; Aberdeen ENT \$84.98; Aberdeen Orthopedics \$225.53; Armstrong Forensic Laboratory, Inc. \$220.00; AVERA ST. LUKE'S \$1,034.14; CARRELS & BAIN FAMILY DENTAL CENTER, LLC \$299.86; DAKOTA COUNSELING GROUP, LLC \$2,100.00; DEAN SCHAEFER COURT REPORTING \$93.00; Fairfield \$167.52; FOX & YOUNGBERG PC \$369.70; HELMS & ASSOCIATES INC \$932.60; KARPEL SOLUTIONS \$45,150.00; LANGUAGE LINE SERVICES INC \$855.56; LEXISNEXIS RISK DATA MGMT INC. \$150.00; PROFESSIONAL DEVELOPMENT ACADEMY \$1,695.00; REGISTRATION MAX, LLC \$750.00; ROLAND L. MOERKE \$25.00; Sanford Clinic \$672.77; SANFORD CLINIC ABERDEEN \$290.09; SANFORD HEALTH \$575.40; Sanford Health Network \$2,440.38; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$114.00; SARA ZAHN \$20.40; SD DEPT OF HEALTH \$1,885.00; WEST PUBLISHING CORP. \$275.05; WEX HEALTH INC. \$179.85, Publishing: ABERDEEN PUBLIC SCHOOLS FOUNDATION, INC. \$400.00; HEARTLAND ASSOC OF FAIRS, FESTIVALS & EVENTS \$400.00; HUB CITY RADIO \$300.00; LEE ENTERPRISES \$19.99, Repairs & Maintenance: ABERDEEN AUTO CENTER, INC. \$224.95; ARTZ EQUIPMENT \$32.10; ASPHALT ZIPPER, INC. \$42.59; BUTLER MACHINERY CO \$4,697.16; CRAWFORD TRUCKS & EQUIPMENT \$451.44; DAKOTA FLUID POWER INC \$978.40; DIESEL MACHINERY \$6,628.73; HOVEN AUTO REPAIR INC \$307.08; JALENE M. PALMER \$1,474.80; LIEN TRANSPORTATION COMPANY \$645.00; MARK KOLB \$170.00; MB LLC \$250.00; PANTORIUM CLEANERS INC. \$28.00; PHEASANTLAND INDUSTRIES, GARMENT DIVISION \$14.32; PIERSON-FORD-LINCOLN -MERCURY \$2,392.90; R.D. OFFUTT COMPANY \$28,599.83; RDO EQUIPMENT CO. - AG \$999.64; STATE OF SOUTH DAKOTA \$590.64; STEVEN LUST AUTOMOTIVE \$70.00; TRANSOURCE TRUCK & EQUIPMENT, INC. \$8,870.33, Supplies: AGTEGRA COOPERATIVE \$99,479.17; ARLIN ZOELLNER \$1,930.00; ARTZ EQUIPMENT \$510.46; ASPHALT ZIPPER, INC. \$380.50; BENCO EQUIPMENT CO \$2,550.00; BUTLER MACHINERY CO \$4,799.06; CENTURY BUSINESS PRODUCTS \$4,076.53; COLE PAPERS \$111.72; CRAWFORD TRUCKS & EQUIPMENT \$1,504.05; DAKOTA FLUID POWER INC \$1,463.84; DAKOTA SUPPLY GROUP \$91.33; DIESEL MACHINERY \$1,722.18; EARTHGRAINS BAKING CO. INC. \$758.17; EAST SIDE JERSEY DAIRY, INC \$1,012.92; FARNAMS GENUINE PARTS INC \$136.15; FEDEX \$17.73; FOX & YOUNGBERG PC \$2.72; GCS SERVICE, INC. \$18.42; INTERSTATE BATTERY SYSTEM OF SD \$567.80; KEN'S SUPERFAIR FOODS \$29.97; KESSLERS \$9.99; Linde Gas & Equipment Inc. \$345.66; MENARDS \$656.94; MIDSTATES PRINTING \$218.07; MINN-KOTA COMMUNICATIONS, INC \$37,980.04; PANTORIUM CLEANERS INC. \$56.00; PHEASANTLAND INDUSTRIES, GARMENT DIVISION \$221.75; PIERSON-FORD-LINCOLN -MERCURY \$4,122.66; PRECISION KIOSK TECHNOLOGIES \$2,700.00; RDO EQUIPMENT CO. - AG \$7,088.66; ROLAND L. MOERKE \$19,316.05; RUNNINGS \$222.99; SANDERS'S SEW-N-VAC, INC \$137.48; SATELLITE TRACKING OF PEOPLE, LLC \$1,833.00; SD DEPT OF REVENUE & REGULATION \$3.00; SD SECRETARY OF STATE \$7.00; SHARE CORP \$411.00; TERRY L. LARSON \$159.99; TRANSOURCE TRUCK & EQUIPMENT, INC. \$5,335.17; US FOODS \$8,437.54; WEB WATER BOTTLING COMPANY \$60.00, Travel & Conference: AmericInn Mitchell, SD \$389.96; DAVID HUNTER \$84.48; MARK MILBRANDT \$216.00; PATRICIA KENDALL \$240.00, Utilities: CITY OF ABERDEEN \$1,213.17; CITY OF HECLA \$179.23; ECONOMY PROPANE LLC \$2,216.28; MIDCONTINENT COMMUNICATIONS \$95.39; NORTHERN ELECTRIC COOP, INC \$766.69; NORTHWESTERN ENERGY & COMMUNICATIONS \$1,938.94; STATE OF SOUTH DAKOTA \$106.56; TOWN OF FREDERICK \$76.00; WEB WATER DEVELOPMENT ASSOC. INC. \$85.67, Rentals: ARAMARK UNIFORM & CAREER APPAREL GROUP, INC \$394.81, Others: SD DEPT OF AGRICULTURE & NATURAL RESOURCES \$4,395.95. All members present voting aye. Motion carried.

HR REPORT:

Moved by Fjeldheim, seconded by Wiese to approve the following Human Resource Report:

- Acknowledge employment ending for Jakob McKittrick as Brown County Jail Correctional Officer, full-time; effective March 28, 2022, and approve the request to fill the vacancy.
- Acknowledge transfer of Johann Kolb from Brown County Jail Correctional Officer to Brown County JDC Correctional Officer; effective April 1, 2022

All members present voting aye. Motion carried.

WEED AND PEST BOARD REAPPOINTMENT:

Moved by Wiese, seconded by Gage to reappoint Tyler Bierman to the Brown County Weed and Pest Board for a three-year term through March 31, 2025. All members present voting aye. Motion carried.

LEASES:

Moved by Feickert seconded by Wiese to approve the following lease agreements: DTOM Veteran's Ranch for lease of Fairgrounds April 5th, 2022; State of South Dakota State Patrol AKA Highway Patrol for lease of 2914 and 2916 Industrial Ave April 13th and 14th, 2022 with insurance and indemnity clauses stricken; Prairie Partner's Master Gardner's for lease of Home Arts Building for Plant Sale May 7th, 2022; Brian LaCroix for lease of Richmond Lake Youth Camp June 10-12, 2022. All members present voting aye. Motion carried.

EMERGENCY MANAGEMENT QUARTERLY REPORT:

Moved by Fjeldheim, seconded by Wiese to approve, and authorize chair sign second quarter grant report. All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Gage to go into executive session per SDCL 1-25-2 (Personnel). All members present voting aye. Motion carried. The Chair declare the executive session closed with no action taken.

ADJOURNMENT:

Moved by Feickert, seconded by Gage to adjourn the Brown County Commission at 9:53 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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