

MAY 10, 2022 – GENERAL MEETING

Meeting called to order by Commission Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, Wiese, and Gage. Commissioner Wiese led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Wiese to approve the agenda. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

An opportunity for public comment was given.

STRIPING AGREEMENT:

Moved by Wiese, seconded by Feickert to approve and authorize the Chair to sign agreement with the SD DOT for the striping of approximately 48.0 miles of county roads within Brown County at an estimated cost of \$36,753.28 (County share @ 40% \$14,701.31 State share @ 60% \$22,051.97). All members present voting aye. Motion carried.

MINUTES:

Moved by Feickert, seconded by Wiese to approve the general meeting minutes of May 3rd, 2022. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Wiese, seconded by Gage to approve the following claims and payroll: PAYROLL: Commission \$4,503.96; Elections (Voucher) \$915.00; Auditor \$9,694.18; Treasurer \$14,657.53; SA \$24,724.70; SVAWA \$0.00; Maintenance \$10,916.80; Assessor \$15,755.89; Register of Deeds \$9,951.20; VSO \$4,181.32; GIS \$2,483.72; IT \$9,468.69; HR \$4,061.37; Sheriff \$42,478.93; Jail \$60,198.42; Coroner (Voucher) \$0.00; Court Security \$6,175.27; JDC \$27,882.31; Welfare \$2,161.43; Museum \$12,588.17; Parks/Fairgrounds \$5,012.02; Fair Board \$5,397.81; 4-H \$779.79; Weed \$4,202.14; Planning & Zoning \$5,736.17; Highway \$55,298.94; Dispatch \$33,097.12; Emergency \$4,285.81; Teen Court \$556.32; JDAI \$1,846.15; 24/7 Sobriety \$1,303.95; Landfill \$17,100.36; Matching benefits: FICA @ \$23,803.49; Medicare @ \$5,566.90; Discovery HSA @ \$864.96. CLAIMS: Insurance: SD ASSOC OF COUNTY COMMISSIONERS \$2,150.00 Professional Fees: ABERDEEN FIRE & RESCUE \$228.00; AVERA ST. LUKE'S \$9.00; CERTIFIED LANGUAGES INTERNATIONAL LLC \$661.65; KOLETZKY LAW OFFICE, PROF LLC \$237.60; LANGUAGE LINE SERVICES INC \$1,722.92; LEXISNEXIS RISK DATA MGMT INC. \$150.00; MICROFILM IMAGING SYSTEMS, INC. \$748.00; Morrison County Sheriff's Office \$50.00; SANFORD CLINIC \$400.00; SANFORD HEALTH \$21.00; SD RETIREMENT SYSTEM \$180.00; SD SECRETARY OF STATE \$30.00; WEX HEALTH INC. \$172.95 Publishing: ARGUS LEADER \$20.37; DAKOTA BROADCASTING, LLC \$1,400.00; HUB CITY RADIO \$1,500.00 Repairs & Maintenance: ACE REFRIGERATION LLC \$463.08; CRAWFORD TRUCKS & EQUIPMENT \$519.16; DIESEL MACHINERY \$14,127.24; ECOLAB PEST ELIMINATION \$252.61; HOVEN AUTO REPAIR INC \$2,233.64; LAURSEN ASPHALT REPAIR EQUIPMENT SALES, LLC \$15.87; LAWSON PRODUCTS, INC \$79.07; LEIDHOLT ELECTRIC LLC \$2,068.18; MIDWEST PUMP & TANK \$3.03; NARDINI FIRE EQUIPMENT CO OF NORTH DAKOTA \$314.00; PANTORIUM CLEANERS INC. \$222.90; PIERSON-FORD-LINCOLN -MERCURY \$1,924.49; POMPS TIRE SERVICE, INC \$20.00; QUALITY WELDING \$270.00; R.D. OFFUTT COMPANY \$231.84; RDO EQUIPMENT CO. - AG \$55,172.49; ROBERT A LYKE \$975.00; ROLAND L. MOERKE \$1,458.25; RUNNINGS \$37.98; SEWER DUCK INC \$1,000.00; STEVEN LUST AUTOMOTIVE \$6,185.02; TIMOTHY C. GARDNER \$68.00; TOWN & COUNTRY BUILDING SUPPLY \$243.24; TRANSOURCE TRUCK & EQUIPMENT, INC. \$3,722.28; WALTH SAFETY SERVICE INC \$1,136.72; WOODMAN REFRIGERATION, INC \$12,100.00 Supplies: ABERDEEN PIT STOP \$1,793.34; AGTEGRA COOPERATIVE \$63,614.62; APH STORES, INC \$111.54; BAKKEN BUILD MAINTENANCE \$500.00; Brandon Duxbury \$159.74; BUTLER MACHINERY CO \$2,584.84; CARTNEY BEARING \$56.55; CENTURY BUSINESS PRODUCTS \$186.79; COLE PAPERS \$442.64; CRAWFORD TRUCKS & EQUIPMENT \$4,563.94; DAKOTA FLUID POWER INC \$182.80; DAKOTA OIL \$861.54; DIESEL MACHINERY \$6,562.27; EARTHGRAINS BAKING CO. INC. \$790.41; EAST SIDE JERSEY DAIRY, INC \$834.12; FARNAMS GENUINE PARTS INC \$14.07; FASTENAL CO \$23.22; GOVCONNECTION INC \$390.03; JOHN FLOREY \$21.18; KATHY BAER \$72.20; KEN'S SUPERFAIR FOODS \$85.87; LAURSEN ASPHALT REPAIR EQUIPMENT SALES, LLC \$813.00; LAWSON PRODUCTS, INC

\$996.41; LEIDHOLDT TOOL SALES, LLC \$124.79; LEIDHOLT ELECTRIC LLC \$2,340.35; MAC'S INC \$666.02; MARCO INC \$400.00; MCKESSON MEDICAL-SURGICAL GOVERNMENT SOLUTIONS \$55.70; MENARDS \$107.50; MIDSTATES PRINTING \$110.06; MIDWEST PUMP & TANK \$148.27; PANTORIUM CLEANERS INC. \$56.00; PERFORMANCE RENTALS LLC \$12.00; PIERSON-FORD-LINCOLN -MERCURY \$248.59; POMPS TIRE SERVICE, INC 130.37; PRO AG SUPPLY, INC \$2,600.00; QUALITY WELDING \$1,032.08; R.D. OFFUTT COMPANY \$2,779.85; RDO EQUIPMENT CO. - AG \$2,571.02; River Bend Industries \$6,428.57; ROBERT A LYKE \$4,245.25; ROLAND L. MOERKE \$104.79; RUNNINGS \$35.96; SANDERS'S SEW-N-VAC, INC \$399.87; SATELLITE TRACKING OF PEOPLE, LLC \$1,897.75; SD STATE HISTORICAL SOCIETY \$55.00; STATE OF SOUTH DAKOTA \$12,000.00; STEVEN LUST AUTOMOTIVE \$1,774.40; TRI STATE WATER \$72.75; US FOODS \$8,138.66; VAN DIEST SUPPLY CO \$1,704.80; WALTH SAFETY SERVICE INC \$330.00 Travel & Conference: CATHY MCNICKLE \$109.09; Kaycee Cronin \$39.95; MARK MILBRANDT \$370.00 Utilities: CITY OF ABERDEEN \$1,645.48; ECONOMY PROPANE LLC \$381.90; MARCO INC \$97.00; MIDCONTINENT COMMUNICATIONS \$75.39; NORTHWESTERN ENERGY & COMMUNICATIONS \$18,347.26; TOWN OF FREDERICK \$76.00; WEB WATER DEVELOPMENT ASSOC. INC. \$85.21 Rentals: PANTORIUM CLEANERS INC. \$103.68 Others: SD DEPT OF AGRICULTURE & NATURAL RESOURCES \$4,109.43

All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Wiese seconded by Fjeldheim to approve the following Human Resource Report:

- Acknowledge Employment ending for Kaycee Cronin as Brown County Fair / 4-H Admin Assistant, full-time; effective May 3, 2022. Request to fill.
- Acknowledge Transfer of Angel Sanchez from Brown County Jail Correctional Officer to Brown County JDC Correctional Officer; May 15, 2022.
- Approve hiring of Shanae Florence as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hour; effective May 17, 2022.
- Approve hiring of Morgan Cox as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hour; effective May 17, 2022.
- Approve hiring of Brandi Trusty as Brown County Deputy Treasurer, full-time; starting wage \$16.27/hour; effective May 16, 2022.
- Approve payment of retirement award for Jacquelyn Ormand in the amount of \$150 before taxes, the requirement was met.
- Approve hiring of Sara Mangan as Brown County State's Attorney intern; wage \$500.00/week; effective May 9, 2022.

All members present voting aye. Motion carried.

#### FAIR CONTRACTS:

Moved by Fjeldheim, seconded by Feickert to approve the following fair contracts: Saliva (entertainment) . All members present voting aye. Motion carried.

#### LEASES:

Moved by Gage, seconded by Wiese to approve the following leases: Jeff Wolff for lease of Hog and Sheep Barn June 12-13, 2022; Janea Janusz for lease of Clubhouse June 25, 2022 with alcohol permission; SPURS for lease of 2555 John Deere Tractor and TR3 arena groomer 4 days between May 1<sup>st</sup> – July 31<sup>st</sup>, 2022; Aberdeen Downtown Association for lease of Clubhouse June 16<sup>th</sup> and July 14<sup>th</sup>, 2022. All members present voting aye. Motion carried.

#### AUDITOR'S REPORT OF ACCOUNT:

Moved by Fjeldheim, seconded by Wiese to approve the following Auditor's Report of Account for March: Total Cash and Checks on Hand 7700 Total Checking Account Balances: 18231111.96 Total Savings Account Balances: 6275447.42 Total Certificates of Deposit: 3978174.09 Grand Total Cash and Balances: 28492433.47 General Fund Cash and Investment Balances by Funds: General Fund 11705667.54 Road & Bridge Fund 2407091.49 Road & Bridge Fund - restricted 423243.27 911 Service 1217112.38 Emergency & Disaster 189394.66 Domestic Abuse 975 Teen Court 1036.1 Grant 32.11 JDAI -1867.17 Richmond Youth 21916.96 24/7 Sobriety 44184.43 ROD M&P

110343.64 American Rescue Plan Federal Grant 3772057.66 Rural Access Infrastructure 95415.63 Tif Debt Service  
1081.68 Landfill + cash change 3178925.06 Landfill - restricted 1400479.44 Trust and Agency Funds 3925343.59  
GRAND TOTAL GENERAL FUND CASH AND INVESTMENTS 28492433.47  
All members present voting aye. Motion carried.

**SURPLUS REQUEST:**

Moved by Feickert, seconded by Wiese to approve surplus to landfill for Museum Copier as it no longer functions.  
All members present voting aye. Motion carried.

**OTHER BUSINESS:**

Discussion on the status of the roads around Richmond Lake.

**ADJOURNMENT:**

Moved by Feickert, seconded by Wiese to adjourn the Brown County Commission at 9:01 a.m. All members  
present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

Published once at the total approximate cost of \$\_\_\_\_\_.