

## JUNE 7, 2022 – GENERAL MEETING

Meeting called to order by Vice Commission Chair Wiese at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, and Gage. Commission Chair Sutton was absent. Commissioner Fjeldheim led the Pledge of Allegiance.

### APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

### OPPORTUNITY FOR PUBLIC COMMENT:

Patty Tracy, an area resident updated the commission on an issue regarding drainage at Richmond Lake. District 3 Representative, Carl Perry, gave an update on the upcoming regional jail meeting.

### BID OPENING-ENTERTAINMENT CONSULTANTS:

Place and time as advertised, to open read and consider bids for entertainment consultants for the Brown County Fair. Bids were received and opened from Winterset Concert Events; Romeo Entertainment Group; and Pepper Entertainment. Moved by Fjeldheim, seconded by Feickert to defer bids for review. All members present voting aye. Motion carried.

### RIGHT OF WAY APPLICATIONS FOR OCCUPANCY:

Moved by Feickert, seconded by Gage to approve the applications for occupancy by Northern Valley Communications for Telecommunications in the following locations: Occupancy of Brown County Highway 6, in section 36,25, Township 121, Range 65; Highway 27, section 31-35,56, township 121, range 63-65; Highway 2, section 34,27, township 121, range 65, Brown County, South Dakota. All members present voting aye. Motion carried.

### HIGHWAY DEPARTMENT UPDATE:

Dirk Rogers, Highway Superintendent, gave an update on recent and upcoming highway projects.

### MINUTES:

Moved by Fjeldheim, seconded by Gage to approve the general meeting minutes of May 31, 2022. All members present voting aye. Motion carried.

### CLAIMS/PAYROLL:

Moved by Feickert, seconded by Gage to approve the following claims and payroll: PAYROLL Commission \$4,503.96; Elections (Voucher) \$3,030.00; Auditor \$9,637.93; Treasurer \$14,192.31; SA \$25,960.10; SVAWA \$0.00; Maintenance \$9,892.56; Assessor \$15,275.89; Register of Deeds \$8,242.40; VSO \$4,143.28; GIS \$2,483.72; IT \$7,850.69; HR \$4,061.37; Sheriff \$41,754.86; Jail \$50,783.07; Coroner (Voucher) \$0.00; Court Security \$6,733.45; JDC \$29,880.09; Welfare \$2,161.43; Museum \$10,515.70; Parks/Fairgrounds \$5,518.51; Fair Board \$4,152.00; 4-H \$231.30; Weed \$5,442.14; Planning & Zoning \$5,715.03; Highway \$43,740.30; Dispatch \$31,849.09; Emergency \$4,285.81; Teen Court \$528.96; JDAI \$1,846.15; 24/7 Sobriety \$1,316.58; Landfill \$14,471.67; MATCHING BENEFITS: FICA @ \$22,071.13, Medicare \$5,161.78, HSA \$864.96, Wellmark BCBS \$114,460.84; Delta Denta; \$7,361.70; Dearborn Life

\$1,013.54, SDRS Retirement \$46,059.97; CLAIMS Insurance: SD PUBLIC ASSURANCE ALLIANCE \$114.11; Professional Fees: DARCY LOCKWOOD \$18.00; DEVNET \$9,876.25; LINCOLN COUNTY TREASURER \$323.20; LUCY LEWNO \$170.00; MARK KATTERHAGEN \$18.00; MICHELLE GAIKOWSKI \$57.00; NE MENTAL HEALTH CENTER \$1,612.00; PRCA \$1,800.00; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$84.00; SCHNEIDER GEOSPATIAL, LLC \$2,523.00; SD RETIREMENT SYSTEM \$45.00; YANKTON COUNTY SHERIFF OFFICE \$50.00; Publishing: MIDSTATES PRINTING \$139.00; Repairs & Maintenance: DAKOTA DOORS INC \$86.73; Adamsoft LLC \$125.00; BUTLER MACHINERY CO \$189.79; Consolidated Electrical Distributors Inc \$3.90; DAKOTA DOORS INC \$652.89; FIRE SAFETY FIRST, LLC \$706.00; GRAHAM TIRE INC \$12.00; HOUSE OF GLASS \$423.47; JENSEN ROCK & SAND INC \$37,800.35; LAWSON PRODUCTS, INC \$75.00; Meister Mowing LLC \$1,395.00; PIERSON-FORD-LINCOLN -MERCURY \$197.35; RDO EQUIPMENT CO. - AG \$51,178.05; ROLAND L. MOERKE \$160.00; SCHWAN WELDING \$1,165.50; Supplies: AGTEGRA COOPERATIVE \$32,492.50; APH STORES, INC \$279.66; BAKKEN BUILD MAINTENANCE \$500.00; BUTLER MACHINERY CO \$499.88; CENTURY BUSINESS PRODUCTS \$5.36; CHARM-TEX \$790.50; COLE PAPERS \$586.52; DAKOTA SUPPLY GROUP \$279.39; DS SOLUTIONS, INC. \$560.00; ELECTIONS SYSTEMS & SOFTWARE LLC \$2,269.80; GRAHAM TIRE INC \$8.50; GREAT WESTERN TIRE INC \$50.40; JENSEN ROCK & SAND INC \$44,633.84; LABSOURCE, INC. \$2,630.64; LAWSON PRODUCTS, INC \$1,168.44; LUCY LEWNO \$6.53; MENARDS \$129.69; MIDSTATES PRINTING \$372.00; PANTORIUM CLEANERS INC. \$28.00; PLUMBING & HEATING WHOLESALE, INC. \$52.42; R.D. OFFUTT COMPANY \$2,884.37; RDO EQUIPMENT CO. - AG \$7,574.63; ROLAND L. MOERKE \$98.25; RUNNINGS \$1,000.88; SANDERS'S SEW-N-VAC, INC \$244.93; SCHWAN WELDING \$9,849.00; Travel & Conference: DEADWOOD RESORTS, LLC \$80.00; MICHAEL ELIASON \$3,000.84; Utilities: AT&T MOBILITY \$301.21; CITY OF ABERDEEN \$734.76; MIDCONTINENT COMMUNICATIONS \$129.58; NORTHWESTERN ENERGY & COMMUNICATIONS \$14,280.05; ROLAND L. MOERKE \$90.00; TITAN MACHINERY - ABERDEEN NH \$573.16; Rentals: FORDHAM SIGNS & DESIGN \$2,200.00; Others: SD ASSOC. OF COUNTY OFFICIALS \$1,006.00; SD DEPT OF AGRICULTURE & NATURAL RESOURCES \$4,902.42; WEX HEALTH INC. \$7,000.00. All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Fjeldheim, seconded by Gage to approve the following Human Resource Report:

- Acknowledge resignation of Jennifer Powell, Brown County Jail/JDC PRN Nurse, effective May 26, 2022.
- Approve hiring of Brett Wilson as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hr; effective June 14, 2022
- Approve hiring of Dawson Anderson as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hr; effective June 14, 2022
- Approve hiring of Nicole Phillips as Brown County Jail Correctional Officer, full-time; starting wage \$18.87/hr; effective June 14, 2022
- Approve hiring of Stacey Usselman as Brown County Fair/4H Office Admin, full-time; starting wage \$15.97/hr; effective July 5, 2022

All members present voting aye. Motion carried.

#### LETTER OF SUPPORT – NSU GRANT:

Moved by Fjeldheim, seconded by Gage to approve and authorize Chair sign letter in support of Northern State University's grant proposal to the United States Economic Development Administration (EDA) Build to Scale Challenge Grant Program for the Northern Innovation and Startup Center. All members present voting aye. Motion carried.

#### LEASES:

Moved by Feickert, seconded by Gage to approve the following lease agreement:  
Rob VanMeter for lease of Richmond Lake Youth Camp July 3<sup>rd</sup>, 2022. All members present voting aye.  
Motion carried.

**EXECUTIVE SESSION:**

Moved by Fjeldheim, seconded by Gage to go into executive session to discuss legal and contracts and personnel per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

**ADJOURNMENT:**

Moved by Gage, seconded by Fjeldheim to adjourn the Brown County Commission. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor  
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