

JUNE 21, 2022 – GENERAL MEETING

Meeting called to order by Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Fjeldheim, Wiese, and Gage. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Fjeldheim, seconded by Gage to approve the agenda. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT:

An opportunity for public comment was given.

LAW OFFICER OF THE YEAR AWARD:

Mike Hill (Brown County Sheriff Deputy) was recognized by 40/8 Veteran's Groups as Law Officer of the Year.

APPLICATION FOR OCCUPANCY:

Move by Wiese, seconded by Feickert to approve the following application for occupancy: Northern Electric for occupancy of Brown County Highway Number 16, in section 08, township 62W, Brown County South Dakota for electrical service. All members present voting aye. Motion carried.

HIGHWAY DEPARTMENT UPDATE:

Highway Superintendent, Dirk Rogers, met to give an update on current and future road and bridge projects.

STORM DAMAGE UPDATE:

Scott Meints, Emergency Manager, gave an update on recent storm damage in Brown County. Frederick area suffered significant damage and research is being conducted to determine if the area qualified for a disaster declaration. No action taken.

MINUTES:

Moved by Wiese, seconded by Gage to approve the general meeting minutes of June 14, 2022. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Feickert, seconded by Fjeldheim to approve the following claims and payroll: PAYROLL: Commission \$4,503.96; Elections (Voucher) \$13,620.62; Auditor \$11,021.98; Treasurer \$14,349.53; SA \$26,162.38; SVAWA \$0.00; Maintenance \$9,958.85; Assessor \$15,275.89; Register of Deeds \$8,242.40; VSO \$4,168.64; GIS \$2,483.72; IT \$7,536.19; HR \$4,061.37; Sheriff \$45,022.80; Jail \$56,748.05; Coroner (Voucher) \$0.00; Court Security \$6,874.76; JDC \$31,808.82; Welfare \$2,161.43; Museum \$9,519.80; Parks/Fairgrounds \$5,487.72; Fair Board \$5,239.82; 4-H \$832.04; Weed \$4,253.25; Planning & Zoning \$5,681.44; Highway \$45,095.40; Dispatch \$35,838.18; Emergency \$4,285.81; Teen Court \$547.20; JDAI

\$1,846.15; 24/7 Sobriety \$1,511.87; Landfill \$14,774.53; MATCHING BENEFITS: FICA \$23,141.35; Medicare \$5,412.07; Discovery HSA \$864.96 and June SDRS Retirement \$46,826.86. CLAIMS: Professional Fees: AGTERRA TECHNOLOGIES, INC. \$440.00; DARCY LOCKWOOD \$15.00; DEPENDABLE SANITATION INC \$36,531.40; KRISTI BRANDT \$44.20; KRISTI SPITZER \$200.00; LEWIS & CLARK BHS \$184.00; LUCY LEWNO \$150.00; MARK KATTERHAGEN \$15.00; NAT'L SHERIFF ASSOCIATION \$142.00; REGENCY MIDWEST VENTURES LIMITED PARTNERSHIP PROPE \$250.00; SANFORD HEALTH OCCUPATIONAL MEDICINE ABERDEEN \$72.00; SHI INTERNATIONAL CORP \$29,504.61; THURMAN LAW OFFICE \$430.65; UND Forensic Pathology \$2,380.00; ZYLSTRA INVESTIGATIONS \$3,142.50. Publishing: HUB CITY RADIO \$300.00; LEE ENTERPRISES \$81.68; MIDSTATES PRINTING \$349.00. Repairs & Maintenance: ACE REFRIGERATION LLC \$310.08; ECOLAB PEST ELIMINATION \$117.60; WOODMAN REFRIGERATION, INC \$120.41. Supplies: ABERDEEN MEDICAL CENTER PHARMACY \$658.75; ARAMARK UNIFORM & CAREER APPAREL GROUP, INC \$127.29; CENTURY BUSINESS PRODUCTS \$730.28; CHARM-TEX \$335.50; DIAL-A-MOVE \$476.70; FIRE SAFETY FIRST, LLC \$46.85; GOVCONNECTION INC \$859.68; GREAT WESTERN STATES SUPPLY CO. \$281.25; KEN'S SUPERFAIR FOODS \$219.21; KESSLERS \$247.55; LUCY LEWNO \$6.53; MB LLC \$1,197.22; NAT'L 4-H COUNCIL - SUPPLY SERVICE \$245.61; NELSON SALES & SERVICE, LLC \$142.99; NORTHERN VALLEY COMMUNICATION \$26.76; PHARMCHEM \$566.10; PLUMBING & HEATING WHOLESALE, INC. \$211.03; SHERWIN WILLIAMS \$165.50; THURMAN LAW OFFICE \$11.31; TITAN MACHINERY - ABERDEEN NH \$603.76; WEST PUBLISHING CORP. \$1,839.44. Travel & Conference: Cortney Paul \$534.04. Utilities: CITY OF ABERDEEN \$1,465.44; JAMES VALLEY TELECOMMUNICATIONS \$213.90; NORTHERN ELECTRIC COOP, INC \$905.24; NORTHERN VALLEY COMMUNICATION \$4,792.86; NORTHWESTERN ENERGY & COMMUNICATIONS \$121.00; QWEST CORPORATION \$1,446.33; STATE OF SOUTH DAKOTA \$102.75; VERIZON WIRELESS SERVICES LLC \$3,114.24. Rentals: PANTORIUM CLEANERS INC. \$207.36; SEWER DUCK INC \$175.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Wiese seconded by Gage to approve the following Human Resource Report:

- Acknowledge resignation of Tracy Madsen, Brown County State's Attorney's Office, full-time; effective June 24, 2022 and approve request to fill vacancy.
- Acknowledge Resignation of Elise Westfall, Brown County JDC Correctional Officer, full-time; effective June 25, 2022 and approve request to fill vacancy.
- Approve hiring of Lisa Samson as Brown County State's Attorney Legal Secretary, full-time; starting wage of \$18.01 per hour; effective June 27, 2022.
- Approve amendment to start date on 6.14.22 HR report: Hiring of Veronica Garcia as Legal Secretary for State's Attorney's Office, full-time; starting wage \$16.47 per hour; effective June 21, 2022.

All members present voting aye. Motion carried.

SHERIFF REPORTS:

Moved by Fjeldheim, seconded by Wiese to approve the following May 2022 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

LEASES:

Moved by Feickert, seconded by Gage to approve the following lease agreement:

Boys Scouts of America for lease of Richmond Lake Youth Camp Lodge June 18th, 2022. All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Wiese, seconded by Gage to go into executive session to discuss personnel and legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Fjeldheim, seconded by Wiese to adjourn the Brown County Commission at 10:05 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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