

BROWN COUNTY SHERIFF'S OFFICE

SHERIFF



• 22 Court St., Suite 1 • Aberdeen, SD 57401 • Tel 605-626-7100 • Fax 605-626-4015

Mark Milbrandt
Sheriff
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Chief Deputy Sheriff

Brown County Work Release Program

The Brown County Jail maintains a Work Release Program which allows a participant to maintain his or her full-time employment, or attend full time school on campus, while being fitted with an electronic ankle monitor and participating in The Brown County Work Release Program. The Sheriff shall make the final determination if an individual is qualified for the work release program. Any violation of the work release program or new criminal violations will be subject to the loss of the work release program and placed into jail for the remainder of their sentence.

A participant's sentence must include authorization by the Court to participate in the Work Release Program. The Brown County Sheriff will revoke Work Release privileges for any violation of the Work Release rules. A Participant that has had Work Release privileged revoked will be confined to The Brown County Jail for the remainder of the sentence imposed by the Court.

Participants will not be allowed to enter the Work Release Program with a positive result from the mandatory initial urinalysis test. Participants may retest after 10 days and then once every 10 days until the test is negative.

Participants authorized to participate in the Brown County Jail Work Release Program must be Full time students or have full time employment at the time of sentencing.

Full time students and employed participants will be allowed Home Detention on Electronic Monitoring with Work Release privileges. Residence curfew along with work drive commute allowance will be established upon job verification with an approved schedule and court ordered programs. There will be no exceptions for any other activity beyond full time employment, full time on

campus school or Court ordered programs. Work Release fees will be collected one week in advance, beginning the first day on Electronic Monitoring. Any violation is subject to the loss of the work release program and placed into jail for the remainder of their sentence.

Participants are responsible for providing and maintaining a current work schedules or school schedules to the jail or Court ordered program schedules. The Work Release Program Staff will customize a residence curfew based upon that schedule and monitor the participant's activity via electronic monitoring and site inspections. Any violation is subject to the loss of the work release program and placed into jail for the remainder of their sentence.

Random alcohol and urinalysis testing will be conducted during the participant's involvement in the program. Costs associated with testing are the responsibility of the participant and will be collected at the time the test is administered. Any violation is subject to the loss of the work release program and placed into jail for the remainder of their sentence.

Participants must check in at the 24/7 building between 6:00pm and 9:00pm each evening. This is an electronic check-in. The kiosk will notify each participant if they are required to complete a breathalyzer or report to the jail for a urinalysis test. Costs associated with testing are the responsibility of the participant and will be collected at the time the test is administered.

In the Work Release Program, participants are responsible for their own medical care. Participants must notify Work Release staff and their employer if medical issues prevent them from being at work or their residence during established times. Any violation is subject to the loss of the work release program and placed into jail for the remainder of their sentence.

Continued Information

Random urinalysis and breathalyzer testing will be conducted as deemed appropriate. You are required to go to the 24/7 building (12 N. Main St.) each day between 6:00pm and 9:00pm to check in and find out if you are required to provide a sample or have your bracelet checked. If you have problems with the kiosk, you are required to call the Jail at 605-626-7100 for further instruction. If the jail is unable to answer, you are required to wait a few minutes and try again until you talk to jail personnel.

Random testing will be conducted at the Jail located at 22 Court St. Aberdeen, SD. UA's will be done between 6:00pm and 9:00pm. The telephone number to the jail is 605-626-7100.

Urinalysis testing is \$10.00. You will be required to pay this fee at the time of the administering of the test. Failure to bring the appropriate amount of money will result in a violation.

Work release fees are to be paid at the Jail each week. The designated hours are from 6:00pm to 9:00pm. This is mandatory. You will also be required to bring your schedule for the week at this time.

Positive Urinalysis testing will result in your immediate return to the Brown County Jail.

Reservations - Must be made at least two weeks in advance of anticipated turn-in date. Participants will need to come to the Jail at your designated turn-in day at the designated time.

Money - Participants will need to bring \$290.00 (cash, credit or debit) at turn-in. Without this amount, the participant will not be allowed in the program. (NOTE: The use of a credit/debit card will result in additional fees from The Brown County Jail Kiosk.) Of the \$290.00, \$10.00 will go towards the UA test; the remaining \$280.00 will be for the first two weeks of the program.

Participants must produce a clean UA to begin the program. If a participant fails to have the required amount of money and is turned away, he/she may be responsible for the cost of the bracelet for the first two weeks. Continuing a turn-in date and time that has been established by Court Order may also result in additional fees being assessed to the participant.

1. UA - Participants will be required to go to the 24/7 building (12 N. Main St.) each day between 6:00pm and 9:00pm to check in. During check in the Kiosk will notify each participant if they are required to provide a sample at the Brown County Jail.
2. Prescriptions - If participants take medications that will produce a positive UA test, valid prescriptions must be brought in for verification at the time of check-in.

3. Participants must live in Brown County to participate in the program.

- a) Participants may be allowed to work out side of Brown County but must remain within South Dakota with approval from the sentencing Court and the Brown County Sheriff.

All Participants will be responsible for any urinalysis testing fees generated while on the program.

Work Release fees for sentenced participants will be collected one week in advance, beginning the same day as scheduled each week once released on Electronic Monitoring.

- \$140 a week, at \$20 a day, for Work Release. This includes \$7per day ankle monitor fee.
- \$105 a week, at \$15 a day, for School Release. This includes \$7per day ankle monitor fee.

If a participant fails to complete any of the requirements and placed into jail, they will be billed the following:

- If in the first 2 weeks, the participant will forfeit the entire \$290.00
- If after 2 weeks, the participant will be billed for each day completed. (Reminder, each participant must pay at least one week in advance to continue with the program).

Brown County Jail Application of Work Release

Date: _____

Last Name	First	Middle	Home Phone Number
			Cell Phone Number
Address			DL Number
			SSN
City / State / Zip			Date of Birth
			Place of Birth

Emergency Contact	Relationship
	Phone Number

Please list any individuals that live at the address you listed above.

Last Name	First	Middle	Relationship
			Phone Number
Last Name	First	Middle	Relationship
			Phone Number
Last Name	First	Middle	Relationship
			Phone Number

Employer/ School	
Address	
City / State / Zip	Phone Number

Job Location(s)

Immediate Supervisor	Phone Number
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Work Schedule					
Day	Leave Time	Start Time	End Time	Return Time	Total Hours
Sunday					
Monday					
Tuesday					
Wednesday					
Thursday					
Friday					
Saturday					

What type of transport will be used: (Picked Up, Drive, Bike, Walk)

If you are driving please complete the following information:

Vehicle Make: _____ Model: _____ License Plate: _____

Insurance Information:

Name: _____ Policy Number: _____ Exp Date: _____

Average time of travel to and from work: