

MAY 14, 2024 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Gage, Sutton, and Wiese. Commissioner Gage led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Commissioner Wiese moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: none

GROW SD:

Kelly Weaver and Mark Nelson presented a program update and discussed their 2025 budget request. No action taken.

Rachel Kippley, Fair/Fairgrounds/Parks Manager gave an update on the Expo Building roof project and fireworks sponsorship for the Brown County Fair.

FAIR BY-LAWS:

Moved by Commissioner Wiese, seconded by Fjeldheim to approve the final adopted By-Laws for the Brown County Fair Board as presented. All members present voting aye. Motion carried.

FAIR BOARD:

Moved by Commissioner Wiese, seconded by Dennert to approve the removal of Suzanne Moen from the Brown County Fair Board. All members present voting aye. Motion carried.

FAIR CONTRACT – FIREWORKS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve and authorize Chairman Sutton to sign the Fireworks Display Contract with Lew’s Fireworks, Inc for \$4,000.00 for the 2024 Brown County Fair. All members present voting aye. Motion carried.

FAIR CONTRACT – TENTS:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize Chairman Sutton to sign the Tent Rental Contract with T & K Rentals LLC for \$17,200.00 for the 2024 Brown County Fair. All members present voting aye. Motion carried.

FAIR CONTRACT – TRASH CREW:

Moved by Commissioner Dennert, seconded by Wiese to approve and authorize Chairman Sutton to sign the Trash Pick-up Services Contract with Terry Dosch for \$10,000.00 for the 2024 Brown County Fair. All members present voting aye. Motion carried.

ORDINANCE #268 – FIRST READING: Moved by Commissioner Gage, seconded by Wiese to approve the First Reading of Proposed Ordinance #268. Applicant Pernel Graf, P.O.A. for Janet Graf requesting to rezone from Agriculture Preservation District (AG) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for their current use: Proposed Lot 1, “Graf First Addition” in the SW 1/4 of Section 19-T127N-R60W of the 5th P.M., Brown County, South Dakota (10952 406th Avenue, North Detroit Twp.). All members present voting aye. Motion carried.

ORDINANCE #269 – FIRST READING: Moved by Commissioner Fjeldheim, seconded by Wiese to approve the First Reading of Proposed Ordinance #269. Applicants Daniel & Michelle Smith requesting to rezone from Agriculture Preservation District (AG) to Mini-Agriculture District (M-AG) to bring this parcel into compliance for its current use: Lot 1 & Lot 2, “Bendewald Farm Subdivision” in the SE 1/4 Section 12-T122N-R65W of the 5th P.M., Brown County, South Dakota (13761 & 13767 382nd Avenue, Highland Twp.). All members present voting aye. Motion carried.

ORDINANCE #270 – FIRST READING: Moved by Commissioner Gage, seconded by Wiese to approve the First Reading of Proposed Ordinance #270. Applicant Bill Kirschenmann requesting to rezone from Agriculture Preservation District (AG) to Mini-Agriculture District (M-AG) to bring these parcels into compliance for it's current use: Proposed Lot A & Lot B, "Leibel First Addition" in the NE 1/4 of Section 11-T123N-R63W of the 5th P.M., Brown County, South Dakota (13115 393rd Avenue, Bath Twp.). All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the May 7, 2024 General Meeting Minutes. All members present voting aye. Motion carried.

CLAIMS:

Moved by Commissioner Fjeldheim, seconded by Gage to approve the following claims:

Professional Fees: Avera St. Luke's Hospital \$1,183.29; Certified Languages International LLC \$1,184.70; CGI, LLC \$1,640.00; Election Systems & Software \$1,136.57; Faulk County Sheriff's Office \$16,200.00; Language Line Services, Inc \$353.66; Pauer Sound, LLC \$32.00; Sanford Health Occupational Medicine \$511.00; SD Dept of Revenue \$3,904.63; Thurman Law Office \$241.50. 423 Publishing: Dakota Broadcasting, LLC \$1,960.00; Groton Daily Independent \$651.23; Hub City Radio \$1,200.00; McQuillen Creative Group, Inc \$300.00. 424 Rentals: Vestis \$381.55. 425 Repairs & Maintenance: Ag Express Electronics, Inc \$198.33; Dakota Doors Inc \$2,635.92; Dakota Electronics \$285.00; Diesel Machinery, Inc \$9,026.49; EcoLab Pest Elimination Division \$157.46; Graham Tire Inc \$799.92; Hoven Auto Repair \$640.85; Menards \$606.38; Pantorium Cleaners Inc \$212.64; Pomp's Tire Service, Inc \$115.00; Steven Lust Automotive \$2,562.41; Titan Machinery \$2,001.10; Transource Truck & Equipment, Inc \$9,230.29; Woodman Refrigeration, Inc \$142.86. 426 Supplies: Aberdeen Awards \$25.00; Aberdeen Pit Stop \$18.63; Agtegra Cooperative \$2,334.81; Amazon Capital Services, Inc \$39.99; Avera LTC Pharmacy Aberdeen \$133.02; Cartney Bearing \$25.66; Century Business Products \$535.37; Dakota Electronics \$33,073.00; Dakota Oil \$473.04; Diesel Machinery, Inc \$1,628.69; GovConnection, Inc \$787.65; Hillyard Sioux Falls \$186.07; Hoven Auto Repair \$39.00; Ken's SuperFair Foods \$89.91; Kessler's \$118.19; Linde Gas & Equipment \$472.68; Linn Kamin \$61.42; Mac's Inc-Capital One Trade Credit \$215.67; Midstates Group \$542.00; Nelson Sales & Service, LLC \$13,249.00; Performance Oil \$560.10; Pheasantland Industries \$766.13; Pomp's Tire Service, Inc \$63.60; Quality Welding, Inc \$19.00; Regalia Manufacturing Co \$91.04; Runnings \$1,763.52; Sander's Sew-N-Vac \$104.97; SD Federal Property Agency \$125.50; Shop 4-H/National 4-H Council \$234.50; Steven Lust Automotive \$162.05; Thurman Law Office \$6.30; Titan Machinery \$203.25; Transource Truck & Equipment, Inc \$10,610.26; TrueNorth Steel \$47,360.94; Vestis \$134.06. 427 Travel & Conference: Becca Tullar \$82.11; Dave Lunzman \$544.00. 428 Utilities: CenturyLink \$65.44; City of Aberdeen Treasurer \$69.87; City of Hecla \$184.23; Economy Propane, LLC \$1,286.40; Northern Electric \$86.00; Northwestern Energy \$3,241.00; Verizon Wireless \$200.05. Others: Brookings County \$97.50; Cliff or Trudy Bieber \$180.00; Safe Harbor \$670.00; SD Assoc of County Officials \$768.00; SD Dept of Agriculture & Natural Resources \$4,261.62; SD Dept of Revenue \$812,338.56; WEX Health Inc \$3,000.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dennert, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Resignation of Penny Hart, Brown County State's Attorney Administrative Coordinator, full-time – effective June 30, 2024.
- Employment ending for Beth Torrence, Brown County Communications Officer, full-time – effective May 7, 2024.
- Hiring of Emily Bockorny as Brown County Museum Summer Intern, full-time; starting wage \$13.50/hour – effective May 20, 2024.
- Hiring of Spencer Hunstad as Brown County Fairgrounds seasonal worker; starting wage \$14.50/hour – effective May 20, 2024.
- Governor granted State holiday off: Friday, July 5th, 2024.

All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize the Chairman to sign the following Lease Agreements: Brown County 4-H for lease of the Akkerman Open Horse Arena on July 5-7, 2024 for the Hub City 4-H Rodeo; Brown County 4-H for lease of the Hog & Sheep Barn on June 7-8, 2024 for the Hub City Dairy Goat Show; 4-H Horse Club for the lease of Akkerman Arena on June 18, 2024; Aberdeen Area Horsemen's Association for lease of the Akkerman Open Horse Arena on June 2, June 23, July 14, August 4, and August 17, 2024; Aberdeen Downtown Association for lease of one 12'x30' portable stage and 6 picnic tables on June 20, July 25, and August 22, 2024. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following Travel Requests: Karly Winter, State's Attorney to attend Prosecuting the Impaired Driver Conference/State's Attorney's Conference on April 30-May 3, 2024 in Deadwood, SD; Aaron Walberg and Jesse Milbrandt, Veteran's Services to attend SDDVA Annual Benefit School on September 3-5, 2024 in Sioux Falls, SD. All members present voting aye. Motion carried.

PRIMARY ELECTION WORKERS:

Moved by Commissioner Wiese, seconded by Gage to approve the Primary Election workers as presented. All members present voting aye. Motion carried.

OTHER BUSINESS: none

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Fjeldheim to go into Executive Session for Personnel, Legal and Contracts per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission at 10:08 a.m. All members present voting aye. Motion carried.

Janel Hettich, Brown County Chief Deputy Auditor

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