

FEBRUARY 10, 2026 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Dinger, Gage, Sutton and Wiese. Commissioner Dennert led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Chairman Sutton shared the item F. Authorize Advertising for Budget Supplement Hearing would be removed from the agenda. Moved by Commissioner Wise, seconded by Dinger to approve the amended agenda. All members present voting aye. Motion carried.

PUBLIC COMMENT: None

INTERGOVERNMENTAL AGREEMENT WITH SD PUBLIC ASSURANCE ALLIANCE:

Moved by Commissioner Gage, seconded by Dennert to approve and authorize Chairman Sutton to sign the Intergovernmental Agreement with SD Public Assurance Alliance for reaffirming membership in the local government risk pool to be known as the South Dakota Public Assurance Alliance. All members present voting aye. Motion carried.

HOUSTON ENGINEERING MONITORING & CONSULTING SERVICES AT LANDFILL:

Moved by Commissioner Dinger, seconded by Wiese to approve and authorize Chairman Sutton to sign the Professional Services Agreement with Houston Engineering for Groundwater Elevation Monitoring, Methane Gas Monitoring, Groundwater Sampling, Leachate Monitoring, Stormwater Monitoring, Headspace Gas Monitoring, Reporting & Statistical Analysis and any additional Environmental/Hydrogeologic Consulting Services that may be requested at the Landfill. All members present voting aye. Motion carried.

ACKNOWLEDGE 2025 CORRECTIONS TO CHARGE ACCOUNTS AT LANDFILL:

Moved by Commissioner Dennert, seconded by Wiese to acknowledge the 2025 Corrections to Charge Accounts at the Landfill. Documents are on file at that Landfill. All members present voting aye. Motion carried.

APPLICATION FOR OCCUPANCY:

Moved by Commissioner Dinger, seconded by Gage to approve the application submitted by Web Water Development Association, Inc. for occupancy of Brown County Highway 14 in Section 27, T-123-R63, Brown County, South Dakota to install potable water line. All members present voting aye. Motion carried.

ADOPT RESOLUTION FOR BRIDGE INSPECTION:

Dirk Rogers, Highway Superintendent, presented the following Resolution from S.D. Department of Transportation: Moved by Commissioner Wiese to approve

RESOLUTION 2026-13

BRIDGE INSPECTION PROGRAM RESOLUTION FOR USE WITH SDDOT RETAINER CONTRACTS
WHEREAS, 23 CFR 650 Subpart C, requires initial inspection of all bridges and reinspection at intervals not to exceed two years with the exception of reinforced concrete box culverts that meet specific criteria. These culverts are reinspected at intervals not to exceed four years.

THEREFORE, BROWN County is desirous of participating in the Bridge Inspection Program.

The County requests SDDOT to hire IMEG Consultant Corporation (Consulting Engineers) for the inspection work. SDDOT will secure federal approvals, make payments to the Consulting Engineer for inspection services rendered, and bill the County for 20% of the cost. The County will be responsible for the required 20% matching funds.

Dated this 10th day of February, 2026, at Aberdeen, South Dakota.

Seconded by Commissioner Dennert.

Roll call vote: Dennert-aye; Dinger-aye; Gage-aye; Sutton-aye; Wiese-aye. Resolution adopted.

LOAD LIMITS:

Dirk Rogers, Highway Superintendent, discussed Load Limits and wants to wait a week to see what the weather will be doing. They are not able to get asphalt until May. Load Limits will be discussed again at the February 17th Commission meeting.

DEPARTMENT UPDATE:

Dirk Rogers, Highway Superintendent gave a department update: hauling gravel and then get back to crack sealing. Dirk informed the Commission that the State Bridge Office is looking at an Alternative Bridge Company to do the Elm Lake Bridge. The Sand Lake Bridge will be started once the company finishes the bridge on 10th Avenue here in Aberdeen. Chairman Sutton asked if Dirk had any updates on the Richmond Dam and he shared that he had not received any updates but will reach out to get an update.

MINUTES:

Moved by Commissioner Gage, seconded by Wiese to approve the General Meeting Minutes of February 3, 2026. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Dennert, seconded by Wiese to approve the following Claims/Payroll:

Claims: Insurance: SD Public Assurance Alliance \$418.85. Professional Fees: Cogley Law Office, Prof LLC \$3,075.80; Commercial Electronics \$6,075.00; Dohrer Law Office, PC \$1,718.20; Kylee Boomsma \$2,136.80; Language Line Services, Inc \$648.43; Lenling Law Office, Prof. LLC \$6,653.50; LexisNexis Risk Data Mgt, LLC \$200.00; Marco Technologies, LLC \$95.00; Network Center, Inc \$3,057.77; Sanford Health Occupational Medicine \$1,117.00; SD Dept of Public Safety \$6,150.00; Taliaferro Law Firm, PC \$2,281.00; Tyler Technologies, Inc \$1,500.00. Publishing: Groton Daily Independent \$140.91; Hub City Radio \$650.00; McQuillen Creative Group, Inc \$1,196.97. Rentals: Linde Gas & Equipment Inc \$185.56. Repairs & Maintenance: Auto Value Aberdeen \$155.99; Big Scoop Snow Removal \$200.00; Burdette Security & Technologies, LLC \$9,057.70; Butler Machinery Company \$5,339.83; EcoLab Pest Elimination Division \$165.33; Hoven Auto Repair, Inc \$1,034.40; Pantorium Cleaners Inc \$339.50; RDO Equipment Co \$4,653.24; Safety Service \$518.78; SD Dept of Public Safety \$2,840.00; Transource Truck & Equipment, Inc \$7,371.51. Supplies & Materials: Agtegra Cooperative \$50,787.85; Amazon Capital Services, Inc \$1,318.22; Auto Value Aberdeen \$326.94; Bob Barker Company Inc \$131.69; Butler Machinery Company \$374.94; Cartney Bearing \$216.66; Central Network Retail Group LLC \$299.01; Century Business Products \$334.61; Christina M. Flack \$800.00; Crafcoc Inc. \$290.00; Crawford Trucks & Equipment \$1,992.76; Cyprus, Ltd \$679.25; Dakota Doors Inc \$65.00; Dakota Fluid Power, Inc \$316.43; East Side Jersey Dairy Inc \$2,284.50; Fastenal Company \$47.49; FedEx \$22.58; Full Circle Ag \$2,310.14; GovConnection, Inc \$609.35; Government Forms & Supplies \$187.48; Graham Tire Inc \$1,028.40; Hoven Auto Repair, Inc \$56.00; Interstate Battery System of South Dakota \$449.85; Ken's SuperFair Foods \$14.59; Kessler's \$66.62; Leidholdt Tool Sales, LLC \$27.33; Linde Gas & Equipment Inc \$216.81; Linn Kamin \$150.00; Lynn Heupel \$16.99; Menards \$393.94; Midstates Group \$15.00; Midwest Pump & Tank \$736.00; O'Daniel Welding and Repair, LLC \$173.82; Pantorium Cleaners Inc \$60.00; Performance Oil \$39.60; Premier Biotech Labs, Inc \$623.47; Pro Ag Supply, Inc \$629.75; RDO Equipment Co \$2,575.23; Runnings \$1,067.06; Safety Service \$125.50; Share Corporation \$523.80; Steven Lust Automotive \$60.26; Transource Truck & Equipment, Inc \$2,635.27; Tri-State Water \$35.00; US Foods \$12,087.07. Travel & Conference: Kyle Couchey \$19.00; Lenling Law Office, Prof. LLC \$240.00; Lynn Heupel \$62.50; Neil Bittner \$19.00. Utilities: Big Scoop Snow Removal \$100.00; City of Aberdeen Treasurer \$88.42; Northwestern Energy \$20,979.94; NVC \$533.57; T-Mobile USA Inc \$594.42; WEB Water Development Association, Inc \$115.52. Machinery & Equipment: RDO Equipment Co \$332,568.39. Other: SD Assoc of County Officials \$622.00. Payroll: Commission \$5,165.81; Elections \$2,044.00; Auditor/Welfare \$12,026.86; Treasurer \$18,430.88; SA \$38,198.48; Public Defender \$14,449.33; Maintenance \$13,842.68; Assessor \$17,506.93; Register of Deeds \$11,511.04; VSO \$5,006.27; GIS \$3,110.76; IT \$10,616.94; HR \$5,721.14; Sheriff \$63,907.47; Jail \$81,360.51; Coroner (Voucher) \$600.00; Court Security \$8,563.20; JDC \$38,576.07; Museum \$14,418.19; Parks/Fairgrounds \$7,966.34; Fair Board \$4,858.37; 4-H \$881.59; Weed \$1,245.44; Planning & Zoning \$8,539.42; Highway \$54,051.67; Dispatch \$43,108.34; Emergency \$5,927.99; 24/7 Sobriety \$3,024.58; Landfill \$17,369.90; Meal Benefits \$57.00; FICA \$30,266.06; Medicare \$7,078.36; HSA \$2,412.04. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dinger, seconded by Wiese to approve the following Human Resource Report submitted by Allison Tunheim, Human Resources Director:

- Hiring of Kyle Brandner as Brown County Landfill Heavy Equipment Operator, FT; starting wage \$24.93/hr. – effective February 9, 2026.
- Adding the following Museum Volunteers to the approved list for Work Comp Purposes:
 - Joe Berns
 - Gayle Bortnem
 - Joan Buntrock
 - Glenda DeVore
 - Abigail Dorn
 - Sheila Enderson
 - Jan Erickson
 - Colleen Erickson
 - Susan Gerlach
 - Heath Johnson
 - Paul Kendall
 - Dominic King
 - Doug Klipfel
 - Guy Marzenell
 - Paul McDonald
 - Troy McQuillen
 - Mitchell Mikkonen
 - Cindy Meyers
 - Janet O’Connell
 - Barbara Pagel
 - Nathan Perry
 - Christian Pirlet
 - Erin Rudner
 - Courtney Rott
 - Deanna Sanderson
 - Lora Schaunaman
 - Kelli Schaunaman
 - Neil Schaunaman
 - Amber Schwab
 - Justin Scott
 - Rich Ward
 - Katie Washnok
 - Scott Woizeschke

All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Wiese, seconded by Gage to approve the following Travel Request: Lynn Heupel, Auditor to attend Legislative Session to testify on February 6, 2026 in Pierre. All members present voting aye. Motion carried.

LANDFILL TONNAGE REPORT:

Moved by Commissioner Gage, seconded by Dennert to acknowledge the Landfill Tonnage Report for January 2026. All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Dennert, seconded by Gage to approve and authorize Chairman Sutton to sign the following lease agreements: Northern Electric Cooperative to lease the Holum Expo Building on June 10-11, 2026 for NEC Annual Meeting; Shaina Earnest to lease the Richmond Lake Youth Camp from May 19-26, 2026 for Family Gathering; Trevor Meints to lease Clubhouse on September 25-28, 2026 for a wedding; Great Plains CEF Church to lease Richmond Lake Youth Camp on June 21-27, 2026 for Church Camp; Aberdeen Area Horseman’s Association to lease Akkerman Open Horse Arena on the following dates: June 7, June 28, July 12, August 2 and August 15, 2026 for Horse Shows. All members present voting aye. Motion carried.

ABATEMENTS:

Moved by Commissioner Wiese, seconded by Gage to approve and authorize the Chairman to sign the following Abatements: For Tax Year 2026: Parcel #750010 - \$9,796.07; Parcel #750170 - \$14,127.11; Parcel #750171 - \$34,371.91; Parcel #750172 - \$3,897.37; Parcel #750173 - \$2,429.39; Parcel #750125 - \$203.26; Parcel #27722 - \$18,434.76; Parcel #23979 - \$8,182.51; Parcel #16328 - \$52.10; Parcel #18808 - \$2,119.20; Parcel #4442 - \$1,887.02; Parcel #1153 - \$31.83; Parcel #2122 - \$10.53; Parcel #2132 - \$27.06; Parcel #2154 - \$4.98; Parcel #2155 - \$36.24; Parcel #2158 - \$20.42; Parcel #2416 - \$34.17; Parcel #2418 - \$11.97; Parcel #2419 - \$34.39; Parcel #2428 - \$5.35; Parcel #2434 - \$17.20; Parcel #2436 - \$2.22; Parcel #2437 - \$8.71; Parcel #2440 - \$34.39; Parcel #2442 - \$0.46; Parcel #6918 - \$16.68; Parcel #6919 - \$3.44; Parcel #6920 - \$3.56; Parcel #6921 - \$5.72; Parcel #6958 - \$9.64; Parcel #6967 - \$13.78; Parcel #6970 - \$3.87; Parcel #7462 - \$25.91; Parcel #19938 - \$10.09; Parcel #22911 - \$0.92; Parcel # 24279 - \$36.24; Parcel #24280 - \$36.24. All members present voting aye. Motion carried.

OTHER BUSINESS: None

EXECUTIVE SESSION:

Moved by Commissioner Dinger, seconded by Gage to go into Executive Session per SDCL 1-25-2 for Personnel. All members present voting aye. Motion carried.
Chairman Sutton declared the Executive Session closed with No Action taken.

ADJOURNMENT:

Moved by Commissioner Dinger, seconded by Wiese to adjourn the Brown County Commission at 9:16 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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