

JANUARY 18, 2022 – GENERAL MEETING

Meeting called to order by Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Wiese, Fjeldheim, and Gage. Commissioner Feickert was absent. Commissioner Fjeldheim led the Pledge of Allegiance.

APPROVAL OF AGENDA:

Moved by Wiese, seconded by Fjeldheim to approve the agenda. All members present voting aye. Motion carried.

RFP OPENING – FAIR SOUND, LIGHTS, STAGE EQUIPMENT:

Time and place as advertised to open, read and consider sealed bids for Brown County Fair, sound, lights, and stage equipment. Bids received from Perfect Wave and TMS, Inc. Moved by Wiese, seconded by Gage to defer bids to fair manager to review and award at a later county commission meeting. All members present voting aye. Motion Carried.

FIRST READING – ORDINANCE 209-211 (MINI AG REZONES):

Moved by Wiese, seconded by Fjeldheim to approve first reading of proposed ordinance 209: Applicant Steve and Deborah Munger requesting to rezone rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 2, “Munger Second Addition” in the SE1/4 of Section 17-T121N-R64W of the 5th P.M., Brown County, South Dakota. All members present voting aye. Motion carried.

Moved by Wiese, seconded by Fjeldheim to approve first reading of proposed ordinance 210: Applicant Alex Droog requesting to rezone rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Lot 1, “Alex’s First Addition” in the S1/2 of the SE1/4 of Section 36-T124N-R65W of the 5th P.M., All members present voting aye. Motion carried.

Moved by Wiese, seconded by Fjeldheim to approve first reading of proposed ordinance 211: Applicant Eretta Dargatz requesting to rezone rezoning the following property from Chapter 4.06 Agriculture Preservation District (AG-P) to Chapter 4.07 Mini-Ag District (M-AG): Proposed Lot 1, “Dargatz Addition” in Section 14-T123N-R60W of the 5th P.M., Brown County, South Dakota. All members present voting aye. Motion carried.

SD DEPARTMENT OF HEALTH BI-ANNUAL REPORT:

Deanna Harber with SD Department of Health presented a bi-annual report about services provided in Brown County, SD.

GPS PROGRAM:

Dave Lunzman (Chief Deputy Sheriff) requested an additional correctional officer position to conduct the home monitoring GPS program. Moved by Wiese, seconded by Fjeldheim to approve additional correctional officer full-time position at the jail. All members present voting aye. Motion carried.

MINUTES:

Moved by Fjeldheim seconded by Wiese to approve the general meeting minutes of January 11, 2022. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Fjeldheim, seconded by Gage to approve the following claims and payroll: Payroll: Commission \$4,503.96; Auditor \$8,137.93; Treasurer \$12,821.53; SA \$25,995.65; SVAWA \$0.00; Maintenance \$6,625.36; Assessor \$15,248.57; Register of Deeds \$8,028.80; VSO \$4,143.28; GIS \$2,483.72; IT \$7,375.02; HR \$4,061.37; Sheriff \$45,364.41; Jail \$57,911.99; Coroner (Voucher) \$0.00; Court Security \$5,671.43; JDC \$28,123.03; Welfare \$2,161.43; Museum \$8,877.70; Parks/Fairgrounds \$3,492.64; Fair Board \$4,410.00; 4-H \$310.00; Weed \$1,255.68; Planning & Zoning \$5,681.44; Highway \$39,613.86; Dispatch \$36,110.61; Emergency \$4,285.81; Teen Court \$501.60; JDAI \$1,846.15; 24/7 Sobriety \$1,337.16; Landfill \$15,691.94; MATCHING BENEFITS: FICA @ \$21,634.87, Medicare @ \$5,059.72.

CLAIMS: Insurance: FINANCIAL SERVICES OF ABERDEEN, INC. \$2,741.42 Professional Fees: AVERA ST. LUKE'S \$1,782.64; BROWN COUNTY TREASURER \$21.20; CERTIFIED LANGUAGES INTERNATIONAL LLC \$853.05; COGLEY LAW OFFICE, PROF LLC \$81.00; DEPENDABLE SANITATION INC \$28,095.20; DREW BECKER \$200.00; KENNEDY PIER LOFTUS, LLP \$341.55; LEWIS & CLARK BHS \$184.00; MICHELLE GAIKOWSKI \$254.20; SDSU EXTENSION \$21,146.53; STATE BAR OF SOUTH DAKOTA \$203.50; WEX HEALTH INC. \$177.60; Woods County Clerk of Courts \$3.00; ZYLSTRA INVESTIGATIONS \$3,801.00 Repairs & Maintenance: DAKOTA SUPPLY GROUP \$1,290.29; DIESEL MACHINERY \$14,500.00; ECOLAB PEST ELIMINATION \$235.87; HAAR PLUMBING & HEATING INC \$372.10; LIEN TRANSPORTATION COMPANY \$375.00; MB LLC \$20.00; POMPS TIRE SERVICE, INC \$266.66; PRO WINDMILL INC. \$345.00 Supplies: ADVANCE AUTO PARTS \$148.48; COLE PAPERS \$373.66; J.D. POWER & ASSOCIATES \$268.00; KIRBY KIESZ \$181.13; MIDSTATES PRINTING \$81.25; NORTHERN VALLEY COMMUNICATION \$26.76; PITNEY BOWES INC. \$15,000.00; RUNNINGS \$371.88; SHERWIN WILLIAMS \$399.30; US FOODS \$8,488.26; WEB WATER BOTTLING COMPANY \$22.50 Utilities: CITY OF ABERDEEN \$306.36; CITY OF HECLA \$194.49; DEPENDABLE SANITATION INC \$348.00; NORTHERN ELECTRIC COOP, INC \$772.93; NORTHERN VALLEY COMMUNICATION \$1,582.53; NORTHWESTERN ENERGY & COMMUNICATIONS \$43.96; VERIZON WIRELESS SERVICES LLC \$200.05 Rentals: ARAMARK UNIFORM & CAREER APPAREL GROUP, INC \$247.71; Linde Gas & Equipment Inc. \$47.11; ROLAND L. MOERKE \$42.50 Others: GLACIAL LAKES & PRAIRIE TOURISM ASSOC. \$750.00 All members present voting aye. Motion carried.

HR REPORT:

Moved by Fjeldheim, seconded by Wiese to approve the following HR report:

- Approve hiring of Stacy Ramsdell, Brown County Communications Dispatcher, full-time at \$21.16 per hour, effective January 18, 2022.
- Approve hiring of Stephanie Jacobson as Brown County Senior Office Deputy- County Election Coordinator Auditor, full-time; starting wage \$18.75 per hour; effective January 14, 2022.

All members present voting aye. Motion carried.

CELL PHONE STIPEND:

Moved by Wiese, seconded by Gage to approve cell phone stipend for IT Department employee at \$50 per month. All members present voting aye. Motion carried.

BROWN COUNTY LOBBYIST:

Discussion of having a lobbyist to represent Brown County, SD at the 2022 legislative session. No action taken.

EXPENSE POLICY – TRAVEL REIMBURSEMENT:

Moved by Fjeldheim, seconded by Wiese to amend the Brown County Expense Policy for Travel to include reimbursement for use of personal vehicle while towing a trailer, camper, boat, or similar towed item at a rate of 63 cents per mile with county commission approval. County employees or board members are eligible for trailer reimbursement as approved in advance by county commission. All member present voting aye. Motion carried.

FAIRBOARD APPRECIATION STIPEND:

Moved by Fjeldheim, seconded by Gage to approve the following stipend for fair board members: Appointed members of the Brown County Fair Board who serve over six months are entitled to the following appreciation benefits:

1. 2 General Admission Grandstand passes
2. 2 Weeklong Carnival passes
3. 1 Camping spot

Any fair board member who resigns or is asked to step down by commission prior to fair week shall not receive any of these benefits. Only current fair board members are entitled to these benefits. Once their terms have expired, former fair board members will not retain camping spot. However, if the board member had the camping spot prior to their time on the board, they may choose to retain it.

FAIR CONTRACTS:

Moved by Wiese, seconded by Fjeldheim to approve to following fair contracts: The Best of Motown and More (entertainment) @ \$8,000; Freddie Prez (entertainment) @ \$6,200; Farmers Market Music LLC (entertainment) @ \$7,500. All members present voting aye. Motion carried.

TAX DEED PROPERTY:

Moved by Wiese, seconded by Gage to authorize Patty VanMeter, County Treasurer, to submit all qualifying parcels to the States Attorney for completion of the tax deed process. All members present voting aye. Motion carried.

BID SET HEARING AND AUTHROIZE ADVERTISING – MICROSURFACING:

Moved by Wiese seconded by Gage authorize advertising public hearing to open, read and consider bids for Microsurfacing on 8:46 a.m., on February 8th, 2022 in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Specifications are on file in the Brown County Auditor’s Office and the Brown County Landfill Office and may be obtained at no charge. All members present voting aye. Motion carried.

EXECUTIVE SESSION:

Moved by Fjeldheim, seconded by Gage to go into executive session to discuss personnel and contracts, per SDCL 1-25-2(1,4,). All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Fjeldheim, seconded by Wiese to adjourn the Brown County Commission at 10:50 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor
Published once at the total approximate cost of \$_____.