

**FEBRUARY 1, 2022 – GENERAL MEETING**

Meeting called to order by Chair Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Feickert, Wiese, Fjeldheim, and Gage. Commissioner Feickert led the Pledge of Allegiance.

**APPROVAL OF AGENDA:**

Moved by Feickert, seconded by Fjeldheim to approve the agenda. All members present voting aye. Motion carried.

**BID OPENING- LANDFILL LAND LEASE:**

Place and time as advertised, to open read and consider bids for county land lease or approximately 129 acres east of the landfill. Moved by Wiese, seconded by Sutton to award bid to Bryan and Stacy Bauer at \$170 per acre, rejecting bid from Tom and Andy Erickson at \$130 per acre. All members present voting aye. Motion carried.

**LANDFILL CONTRACT –MONITORING 2022:**

Moved by Feickert, seconded by Gage to authorize chair sign contract with Houston engineering for 2022 monitoring and consulting services at the landfill. All members present voting aye. Motion carried.

**BID OPENING – FOUR YARD LOADER:**

Time and place as advertised to open, read and consider sealed bids for used four-yard loader. One bid submitted by Diesel Machinery Inc in the amount of \$174,430. Moved by Feickert, seconded by Wiese award sole bidder. All members present voting aye. Motion carried.

**BIDS OPENING– GRAVEL:**

Time and place as advertised to open, read and consider sealed bids for furnishing Gravel Material. Bids were received from Behnke Sand & Gravel, Hanlon Brothers, HF Jacobs & Son Construction, Jensen Rock and Sand, Hall Sand and Gravel, and L.G. Everist. Moved by Feickert, seconded by Gage to award all bids on Gravel Material based on location and availability, as per tabulation sheet on file in the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.). All members present voting aye. Motion Carried.

**BID AWARD – HIGHWAY ASPHALT CONCRETE PLANT MIX MATERIALS (HOT MIX):**

Time and place as advertised to open, read and consider sealed bids for furnishing Asphalt Concrete Plant Mix Materials (hot mix). Bids were received from Jensen Rock & Sand and Lien Transportation. Moved by Fjeldheim, seconded by Feickert to award all bids on Asphalt Concrete Plant Mix Materials, as per tabulation sheet on file in the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.). All members present voting aye. Motion Carried.

**BID AWARD – HIGHWAY ROAD OIL:**

Time and place as advertised to open, read and consider sealed bids for furnishing highway road oil. Moved by Wiese, seconded by Fjeldheim to award sole road oil bid submitted by Jebro as follows: Road

Oil MC070 \$879.52 per ton; Road Oil MC-3000 \$749.52 per ton; Road Oil CSS1H \$573.12 per ton. Jebro was sole bidder. All members present voting aye. Motion carried.

**BID - RENTAL OF EQUIPMENT (PATCHING, PAVING & CRUSHING):**

Time and place as advertised to open, read and consider sealed bids full operation rental service of paving, patching and crushing equipment. Bids were received from Jensen Rock and Sand and Lien Transportation Moved by Feickert, seconded by Wiese to award all bids on the rental of equipment based on location and availability, as per tabulation sheet on file in the Auditor's Office (available for public inspection Monday – Friday, 8:00 a.m. to 5:00 p.m.) All members present voting aye. Motion Carried.

**TEEN COURT:**

Diane Lehr (Teen Court) met to update the commission on South Dakota Senate Bill 103 that proposes grant funding for teen court programs in South Dakota. All members present voting aye. Motion Carried.

**RFP AWARD: SOUND, LIGHT, AND STAGE EQUIPMENT:**

Moved by Feickert, seconded by Gage to award proposal for Sounds, lights and stage equipment to TMS with a 2022 proposal of 4 day \$31,790 plus risers and 6 day \$38,820 plus risers rejecting proposal from Perfect Wave Productions LLC of 4 day \$52,700 and 6 day \$79,050. Authority is given to the Brown County Fair Board and Manager to decide on 4 day or 6 day as needed. Full RFP Award documents are on file with the Brown County Auditor. All members present voting aye. Motion Carried.

**MINUTES:**

Moved by Wiese seconded by Gage to approve the general meeting minutes of January 25, 2022. All members present voting aye. Motion carried.

**CLAIMS/PAYROLL:**

Moved by Wiese, seconded by Fjeldheim to approve the following claims and payroll:

Payroll: Commission \$4,503.96; Auditor \$9,056.95; Treasurer \$12,689.13; SA \$25,962.91; SVAWA \$0.00; Maintenance \$6,817.23; Assessor \$15,215.89; Register of Deeds \$8,028.80; VSO \$4,219.36; GIS \$2,483.72; IT \$7,486.41; HR \$4,061.37; Sheriff \$45,452.41; Jail \$62,307.69; Coroner (Voucher) \$0.00; Court Security \$6,649.31; JDC \$29,133.38; Welfare \$2,161.43; Museum \$9,026.63; Parks/Fairgrounds \$3,867.86; Fair Board \$5,720.00; 4-H \$620.00; Weed \$918.14; Planning & Zoning \$5,681.44; Highway \$43,518.73; Dispatch \$38,203.77; Emergency \$4,285.81; Teen Court \$784.32; JDAI \$1,846.15; 24/7 Sobriety \$1,380.38; Landfill \$15,468.60; Matching Benefits: FICA \$22,520.86, Medicare \$5,266.95, Discovery HSA. \$915.84, Wellmark Blue Cross Blue Shield \$113,289.48, Delta Dental \$7,361.70, Dearborn \$1,010.14, South Dakota Retirement System \$46,633.55.

CLAIMS: Professional Fees: ABERDEEN AREA CHAMBER OF COMMERCE \$800.00; ABERDEEN AREA HUMAN RESOURCE ASSOC \$50.00; Arete Advisors LLC \$56,829.99; CHRISTOPHER A. HAAR \$50.60; DREW BECKER \$200.00; KRISTI BRANDT \$9.60; NECOG (NORTHEAST COUNCIL OF GOV'T) \$25,991.27; STATE OF SOUTH DAKOTA \$3,345.47; US BANK \$6,403.42. Publishing: GateHouse Media South Dakota Holdings, Inc. \$915.72; US BANK \$83.38. Repairs & Maintenance: ABERDEEN AREA CHAMBER OF COMMERCE \$200.00 ABERDEEN AUTO CENTER, INC. \$252.45; DERWIN D. KAMPA \$91.94; JALENE M. PALMER

\$2,205.10; LAWSON PRODUCTS, INC \$62.10; LIEN TRANSPORTATION COMPANY \$1,791.26; MIDWEST PUMP & TANK \$2,501.77; SCHWAN WELDING \$638.60; SMART CHOICE SOLUTIONS LLC \$3,304.00; TRU GREEN CHEMLAWN \$552.90; US BANK \$579.52; WOODMAN REFRIGERATION, INC \$755.10. Supplies: ABERDEEN AUTO CENTER, INC. \$573.71; CENTURY BUSINESS PRODUCTS \$2,452.28; COLE PAPERS \$2,539.00; DERWIN D. KAMPA \$5.00; GANNETT HOLDINGS LLC OHIO \$249.21; Kelco Supply Company \$1,507.72; LAWSON PRODUCTS, INC \$782.52; Maximum Equipment Inc. \$5,330.00; MIDWEST PUMP & TANK \$6,046.30; SD SECRETARY OF STATE \$125.00; US BANK \$12,791.66. Travel & Conference: MCKENZIE BIERMAN \$114.00; RACHEL KIPPLEY \$237.46; US BANK \$705.95. Utilities: DEPENDABLE SANITATION INC \$165.00; MONTANA DAKOTA UTILITIES CO \$45.78; NORTHERN VALLEY COMMUNICATION \$2,832.48; NORTHWESTERN ENERGY & COMMUNICATIONS \$3,036.12; US BANK \$2,493.89

All members present voting aye. Motion carried.

#### HR REPORT:

Moved by Fjeldheim, seconded by Wiese to approve the following HR report:

- Approve hiring of Kyle Price as Brown County Building Maintenance Assistant Superintendent/Plumber, full-time; starting salary \$56,985 per year; effective February 22, 2022
- Approve Sarah Jesz, Brown County Communications Assistant Director, increase in pay to \$29.06 per hour; effective January 1, 2022.
- Approve Kent Jones, Brown County Communications Director, increase in salary to \$72,861.62 annually; effective January 1, 2022.

All members present voting aye. Motion carried.

#### BID – WOOD WASTE GRINDING – SET HEARING AND AUTHORIZE ADVERTISING:

Moved by Feickert, seconded by Wiese authorize advertising public hearing to open, read and consider bids for the following 2022 Wood Waste Grinding at the landfill at 8:47 a.m., on February 22, 2022 in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Specifications are on online at Brown.SD.US, on file in the Brown County Auditor’s Office and the Brown County Highway Landfill Office and may be obtained at no charge. All members present voting aye. Motion carried.

#### BID – WASTE TIRE REMOVAL – SET HEARING AND AUTHORIZE ADVERTISING:

Moved by Feickert, seconded by Wiese authorize advertising public hearing to open, read and consider bids for the following 2022 waste tire cleanup at the landfill at 8:46 a.m., on February 22, 2022 in the Commissioner’s Chambers, Courthouse Annex, Brown County, SD. Specifications are on online at Brown.SD.US, on file in the Brown County Auditor’s Office and the Brown County Highway Landfill Office and may be obtained at no charge. All members present voting aye. Motion carried.

#### SHERIFF INMATE HOUSING CONTRACT – EDMUNDS COUNTY:

Moved by Fjeldheim, seconded by Wiese to approve, and authorize chair sign agreement with Edmunds County for housing Brown County inmates in Edmunds County at a rate of \$75.00 per day. All members present voting aye. Motion carried.

#### SHERIFF REPORTS:

Moved by Wiese, seconded by Gage to approve the following December 2021 Sheriff Reports: Incidents and offenses, Prisoner care, JDC, and Money deposited with the County Treasurer. All members present voting aye. Motion carried.

**ABATEMENT:**

Moved by Fjeldheim, seconded by Wiese to approve the following abatement: Thomas Paepke SW-27-122-61 (Solid waste removal as dead parcel). All members present voting aye. Motion carried.

**BINGO PERMIT:**

Moved by Wiese, seconded by Feickert to approve Bingo permit for Elm Lake Association for Lottery to be held on July 4<sup>th</sup>, 2022 at Elm Lake Resort. All members present voting aye. Motion carried.

**LOTTERY PERMIT:**

Moved by Fjeldheim, seconded by Feickert to approve Lottery permit for Elm Lake Association for Thursday night weekly at Elm Lake Resort. All members present voting aye. Motion carried.

**STRIPE- FAIR CREDIT CARD VENDOR:**

Moved by Wiese, seconded by Feickert to use Stripe as credit card processor for the fair department. All members present voting aye. Motion carried.

**HANDICAP PARKING:**

Judy Dosch (building superintendent) discussed the need for additional handicap parking spaces.

**EXECUTIVE SESSION:**

Moved by Fjeldheim, seconded by Wiese to go into executive session to discuss personnel per SDCL 1-25-2(1). All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

**ADJOURNMENT:**

Moved by Fjeldheim, seconded by Wiese to adjourn the Brown County Commission at 10:26 a.m. All members present voting aye. Motion carried.

Cathy McNickle, Brown County Auditor

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