

MARCH 14, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. Commissioner Fjeldheim led the Pledge of Allegiance.

APPROVAL OF AGENDA: Commissioner Fjeldheim moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

MINUTES:

Moved by Commissioner Wiese, seconded by Gage to approve the General Meeting minutes of March 7, 2023. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the following claims: Professional Fees: Adamsoft LLC \$1,750.00; AgTerra Technologies, Inc \$300.00; Aspire, Inc \$10,000.00; Avera Medical Group Radiology \$174.77; Avera medical Group University Psychiatry Associates \$4,875.00; Barnett Vision Center LLP \$127.35; Certified Languages International LLC \$1,027.95; Cogley Law Office, Prof LLC \$3,879.90; Dependable Sanitation, Inc \$23,318.00; Horizon Health Care, Inc \$419.30; IMEG Corp \$12,009.11; Language Line Services, Inc \$119.95; Lewis & Clark BHS \$552.00; LexisNexis Risk Data Mgt, LLC \$200.00; Live, Inc \$720.00; Minnehaha County, SD \$11,133.07; Sanford Aberdeen Cardiology \$8.08; Sanford Aberdeen ED \$166.64; Sanford Acute Care Aberdeen \$90.08; Sanford Clinic Aberdeen \$183.40; Sanford Clinic Radiology-North Center 350.06; Sanford Health Occupational Medicine \$361.00; Sara J. Zahn \$62.70; Satellite Tracking of People, LLC \$1,257.75; Schriver's Memorial Mortuary, Inc \$1,995.00; SD Dept of Health \$1,540.00; SD Dept of Labor and Regulation \$25.00; SD Dept of Public Safety \$6,150.00; SD Dept of Revenue \$2,780.02; SD Dept of Transportation \$12,115.36; SDACES \$15.00; Thomson Reuters-West Payment Center \$283.30; Thurman Law Office \$257.75; Yankton County Sheriff's Office \$50.00; Yankton County Treasurer \$826.05. Publishing: Groton Daily Independent \$276.28; Production Monkeys \$900.00. Rentals: Aramark \$225.20; Linde Gas & Equipment Inc \$49.70. Repairs & Maintenance: Century Business Products \$156.65; Custom Installation Solutions \$25.00; Diesel Machinery, Inc \$7,690.95; Jasper Weller LLC \$123.33; K & S Plumbing, Inc \$3,116.68; Kirk's Auto Repair \$304.23; Kramp Enterprise and Investment \$39,947.55; Leidholt Electric, LLC \$1.43; Lien Transportation Company \$846.25; Pantorium Cleaners Inc \$235.96; Pheasantland Industries, Garment Division \$14.55; Pierson Ford Lincoln, Inc \$233.52; Pomp's Tire Service, Inc \$415.82; RDO Equipment Co \$5,900.00; Schroeder Construction Inc \$389,460.35; Sewer Duck, Inc \$500.00; Transource Truck & Equipment, Inc \$9,869.79; Woodman Refrigeration, Inc \$1,505.22. Supplies: Auto Value Aberdeen \$211.24; Cartney Bearing \$210.92; Century Business Products \$5,142.02; Cole Paper Inc \$3,611.83; Dakota Oil \$898.10; Dakota Supply Group \$866.67; Diesel Machinery, Inc \$1,706.46; Jasper Weller LLC \$2,652.23; Karen Swank \$63.00; Kessler's \$11.96; Leidholt Electric, LLC \$70.00; Linde Gas & Equipment Inc \$111.94; Menards \$104.75; Midstates Group \$477.80; PharmChem, Inc \$255.60; Pheasantland Industries, Garment Division \$147.00; Plumbing & Heating Wholesale, Inc \$1,042.71; Runnings \$1,369.85; Sander's Sew-N-Vac \$329.90; Transource Truck & Equipment, Inc \$2,233.68; WEB Water Bottling Company \$37.50. Travel & Conference: Bill Donaldson \$6.12; City of Winner \$151.40; Dave Lunzman \$468.00; Duane Jark \$18.87; Karpel Solutions \$325.00. Utilities: CenturyLink \$1,436.77; City of Aberdeen \$415.26; Economy Propane, LLC \$3,159.00; James Valley Telecommunications \$209.10; Midcontinent Communications \$85.39; Northern Electric \$1,139.46; Northwestern Energy \$4,497.81; NVC \$250.00; State of South Dakota \$126.87; Verizon Wireless \$160.04; WEB Water Development Association, Inc \$116.34. Others: Safe Harbor \$370.00; SD Dept of Revenue \$786,744.44. Payroll: Commission \$4,615.41; Auditor \$11,144.00; Treasurer \$16,849.09; SA \$30,476.14; Maintenance \$10,133.04; Assessor \$16,796.81; ROD \$9,932.80; VSO \$4,254.09; GIS \$2,643.52; IT \$6,051.42; HR \$5,001.68; Sheriff \$45,531.84; Jail \$69,215.43; Court Security \$7,608.29; JDC/HD \$36,036.74; Welfare \$2,336.49; Museum \$10,928.74; Parks/Fairgrounds \$5,135.01; Fair \$4,107.20; 4-H \$786.80; Weed \$1,240.93; P&Z \$7,278.67; Highway \$57,304.50; Dispatch \$34,493.92; EM \$4,933.61; 24/7 \$1,508.79; Landfill \$13,664.01; Mileage Benefits \$210.91; SDRS Pay-out \$767.34; FICA \$24,998.68; Medicare \$5,846.42; Discovery HSA \$1,421.17. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Dennert, seconded by Gage to approve the following Human Resource Report submitted by Human Resources Director, Erica Coughlin:

- Acknowledge resignation of Ernest Thompson, Brown County States Attorney, effective May 12, 2023.
- Acknowledge retirement of Kristal Koens, Brown County JDC Detention Officer, full-time; effective April 9, 2023. Request to fill.
- Approve hiring of Denica Walker as Brown County Jail Detention Officer, full-time; starting wage \$20.67/hour; effective March 6, 2023.
- Approve hiring of Logan Flack as Brown County 911 Communications Officer, full-time; starting wage \$20.67/hour; effective March 13, 2023.
- Approve hiring of Mark Milbrandt as Brown County Landfill Grounds Worker, part-time; starting wage \$18.55/hour; effective March 20, 2023.
- Approve hiring of Hosea Kleinsasser as Brown County Landfill Heavy Equipment Operator, full-time; starting wage \$22.82/hour; effective March 14, 2023.

All members present voting aye. Motion carried.

ZONING ORDINANCES - SET HEARING DATE/AUTHORIZE ADVERTISING:

Moved by Commissioner Wiese, seconded by Gage to set hearing date and authorize advertising for first reading of the following zoning ordinance to be held March 28, 2023, in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Proposed Ordinance 243, amending portions of Title 4 Zoning, Chapters 4.01 Definitions, 4.06 Agriculture Preservation District (AG-P), Chapter 4.07 Mini-Ag District (M-AG), 4.15 Light Industrial District (L-I), and Chapter 4.16 Heavy Industrial District (H-I). The proposed ordinance will be made available for public inspection at the Brown County Auditor's Office or Brown County Planning and Zoning Office during regular business hours. All members present voting aye. Motion carried.

LEASE AGREEMENTS:

Moved by Commissioner Fjeldheim, seconded by Dennert to approve and authorize the Chairman sign the following lease agreement: Aberdeen Area Humane Society for lease of Holum Expo Building on April 29-30, 2023 for Second Paw Spring Sale. All members present voting aye. Motion carried.

CHEMICAL BID:

Moved by Dennert, seconded by Wiese to authorize advertising public hearing to open, read and consider bids for weed and pest chemical at 8:45 a.m., on April 4, 2023, in the Commissioner's Chambers, Courthouse Annex, Brown County, SD. Specifications are online brown.sd.us and on file in the Brown County Auditor's Office. All members present voting aye. Motion carried.

FAIR CONTRACTS:

Moved by Gage, seconded by Wiese to approve and authorize Chairman Sutton to sign agreement with Darrin Olson to provide sanitation services for Grandstand and Racetrack Area during the County Fair as recommended by the Brown County Fair Board in the amount of \$5,600.00, and an entertainment contract for the 2023 Brown County Fair (names confidential until official press release). All members present voting aye. Motion carried.

LIQUOR LICENSE HEARING:

Moved by Fjeldheim, seconded by Dennert to authorize advertising a public hearing to be held in the Commissioners Chambers, Courthouse Annex, Brown County, SD on March 28, 2023, to consider the following application for Retail (on-off sale) Malt Beverage & SD Farm Wine License, submitted by Tonya & Shane Reich DBA: Richmond Pavilion LLC at 12805 S. Shore Dr., Aberdeen, SD – Richmond Resort Outlot 2, NE ¼ of Section 25-T124N-R65W of the 5th P.M., Brown County, SD. All members present voting aye. Motion carried.

OTHER BUSINESS:

Stacy Gossman and Janine Rathert inquired about liquor license availability for the remainder of 2023, and the application process and timelines for 2024. No action taken.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dennert to go into executive session to discuss Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The chair declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Dennert, seconded by Wiese to adjourn the Brown County Commission meeting at 9:19 a.m. All members present voting aye. Motion carried.

Janel Hettich, Brown County Chief Deputy Auditor

Published March 22, 2023, at the total approximate cost of \$_____ and may be viewed free of charge at www.sdpublicnotices.com.