

November 14, 2023 – GENERAL MEETING

Meeting called to order by Chairman Sutton at 8:45 A.M. in the Commission Chambers, Courthouse Annex, Brown County, SD. Present were Commissioners Dennert, Fjeldheim, Wiese, Gage, and Sutton. The Pledge of Allegiance was led by Commissioner Gage.

APPROVAL OF AGENDA:

Commissioner Fjeldheim moved to approve the agenda, seconded by Gage. All members present voting aye. Motion carried.

OPPORTUNITY FOR PUBLIC COMMENT: None

ORDINANCE #260 – FIRST READING:

Moved by Commission Gage, seconded by Wiese to approve the First Reading of Proposed Ordinance #260. Applicant John & Lindsay Peterson requesting to rezone from Agriculture Preservation District (AG-P) to Lake Front Residential District (R-3) to bring this parcel into compliance with its current use: Lot 1B of Lot 1, “Biegler Richmond Lake Second Subdivision” in the SW ¼ of Section 13-T124N-R65W of the 5th P.M., Brown County, South Dakota (37902 127th Street, Ravinia Twp.). All members present voting aye. Motion carried.

RENTAL RATES:

Rachel Kippely, Fair/Fairgrounds/Parks Manager met with the Commission regarding a request received for renting out the Cement Barriers. The cost to transport would be on the Lessee. Rachel suggested \$25.00 per barrier per week. Moved by Commissioner Wiese, seconded by Dennert to approve renting the cement barriers at \$25.00 per barrier per week. All members present voting aye. Motion carried.

FAIR CONTRACTS:

Rachel Kippely, Fair/Fairgrounds/Parks Manager presented a contract for Paul Bunyan Lumberjack Show to be held at the 2024 Brown County Fair on Sunday, August 18th. They would still have the Antique Tractor Pull as well, this would be additional family entertainment. The Lumberjack Show would be for an hour at the cost of \$12,000.00. Moved by Commissioner Wiese, seconded by Dennert to approve the contract for the Paul Bunyan Lumberjack Show for the 2024 Brown County Fair at the cost of \$12,000.00. All members present voting aye. Motion carried.

Rachel Kippely, Fair/Fairgrounds/Parks Manager shared with the Commission that she had requested quotes for Electrical Services for 3 years. She received two quotes: Muth Electric for \$63.00/hr. per Journeyman and \$63.00/hr. for any additional labor (non-journeyman) & KEI for \$75.00/hr. per Journeyman and \$69.00/hr. for any additional labor (non-Journeyman). The Fair Boards recommendation would be to go with KEI. Commission Chairman stated they acknowledge the Fair Board recommendation since it is under \$25,000.00.

RFP FOR EXPO ROOF:

Rachel Kippely, Fair/Fairgrounds/Parks Manager discussed two options for updating the roof on the Expo Building and the Expo Addition: they are looking at a removing the old and replace it or build over the top of the current roof. Rachel is working with HKG for engineering specs and weight limits on the current roof. She is hoping to have the final RFP ready by the end of the day, with an opening date of December 12th. Discussion was held on the problem areas with current roof, Rachel stated that in the RFP they state that the company will need to do a walk through before placing a bid. Moved by Commissioner Wiese, seconded by Gage to approve publishing the RFP with a bid opening date of December 12, 2023. All members present voting aye. Motion carried.

POTENTIAL AGRICULTURAL LEARNING CENTER AT THE BROWN COUNTY FAIRGROUNDS:

Samantha Olson, South Dakota Farmer’s Union (SDFU) Education Specialist presented the Commission a proposal for an Agricultural Learning Center. They would like to renovate the current building that holds the chickens and/or Petting Zoo during the Fair by putting in a concrete floor and bring Agriculture to life by providing free interactive agricultural educational displays and resources with things such as live sow birth, live cow birth, baby chicks hatching, calf bottle feeding, soil & range conservation, farm safety and several grain and livestock displays. They do not have any dollar amount on the financing right now because they are waiting to some quotes but working with 4-H, FFA and County; County would pay to replace the building for the bunnies

and chickens then Farmer's Union would be for the renovations and displays in the building for the Agricultural Learning Center. Rachel shared that the bunny barn needs to be replaced because it is at the end of its life and the roof had significant damage. Currently, there are only two other Agricultural Learning Centers in the State, so we could be the third one; other two are at Sioux Empire Fair and State Fairgrounds. Rachel showed Commission a Quonset type building to possibly replace the Bunny Barn; a 45' x 70' building that would cost around \$39,000.00 without a cement floor, cement floor would cost an additional \$4,000.00 and then to add a couple garage doors on each end, either a 12' x 12' or 10' x 10' total cost of the building would be around \$55,000.00. Rachel shared that after visiting with 4-H Advisor, the Poultry could be temporarily housed in the Open Class Sheep Barn – a row down the middle, if needed. Another benefit is that Samantha would run this during the Fair and free up the Fair Board Members to do other things. Commissioner Wiese questioned about possible sponsorships for the new building, Rachel said that could be an option but hadn't done any preliminary work on that at this time. Commissioner Wiese, seconded by Dennert approved Farmer's Union and County State's Attorney work on a contract to move forward on the Agricultural Learning Center at the Brown County Fairgrounds. All members present voting aye. Motion carried.

FY2025 WEED & PEST GRANT:

Chris Hemen, Weed & Pest Supervisor met with the Commission asking for approval of the FY2025 Competitive Weed & Pest Grant for Yellow Toadflax Biological Control in the amount of \$2,000.00. Chris shared with the Commission this is a 50/50 cost share and they are trying to establish a collection site. Chris gave the Commission an update on the year and how well things went. Moved by Commissioner Dennert, seconded by Wiese to approve and authorize Chairman Sutton to sign the FY2025 Competitive Weed & Pest Grant application. All members present voting aye. Motion carried.

MINUTES:

Moved by Commissioner Fjeldheim, seconded by Gage to approve the General Meeting minutes of November 7, 2023. All members present voting aye. Motion carried.

CLAIMS/PAYROLL:

Moved by Commissioner Dennert, seconded by Wiese to approve the following claims: Professional Fees: Certified Languages International LLC \$787.05; CGI, LLC \$816.88; Dakota Group LLC \$1,800.00; Faulk County Sheriff's Office \$15,030.00; Helms & Associates \$4,802.16; Language Line Services, Inc \$531.08; Lewis & Clark BHS \$426.00; Sanford Health Occupational Medicine \$310.00; SD Dept of Revenue & Regulations \$2,554.89; Thomson Reuters-West Payment Center \$291.80; Troup County Sheriff's Office \$50.00; Yellow Robe Consulting \$1,500.00; Youngberg Law, Prof. LLC \$246.10. Publishing: Groton Daily Independent \$261.58. Rentals: Aramark \$388.14; Dakota Electronics \$218.00; Erickson & Associates LLC \$150.00; Linde Gas & Equipment Inc \$49.70. Repairs & Maintenance: 5D Transport, LLC \$4,995.00; Aberdeen Chrysler Center \$219.95; Aberdeen Clean-All, LLC \$3,598.98; All Over Roofing LLC \$1,300.00; Artz Equipment, Inc \$390.00; B & B Contracting, Inc \$3,465.00; Butler Machinery Company \$2,618.66; Dakota Fluid Power, Inc \$786.24; Graham Tire Inc \$13,597.19; House of Glass \$1,943.41; Hoven Auto Repair, Inc \$561.91; Leidholt Electric \$144.17; Mac's Inc-Capital One Trade Credit \$235.09; Napa Central \$189.99; Northstar Safety, Inc \$32.58; Pantorium Cleaners Inc \$189.32; Pierson Ford Lincoln, Inc \$1,587.81; Pomp's Tire Service, Inc \$629.84; RDO Equipment Co \$10,596.80; Runnings \$2,616.22; Schroeder Construction Inc \$184,979.28; Schwan Welding \$1,691.50; Steven Lust Automotive \$364.27; Transource Truck & Equipment, Inc \$9,358.09; Vosika Fencing \$9,775.00. Supplies: Aberdeen Chrysler Center \$736.00; Agtegra Cooperative \$70,658.27; Amazon Capital Service, Inc \$65.72; Arther Eichler \$186.79; Artz Equipment, Inc \$541.56; Auto Value Aberdeen \$9.98; Carson Eichler \$96.30; Cartney Bearing \$1,241.73; Century Business Products \$1,068.82; Cole Paper Inc \$1,095.87; Creative Product Sourcing, Inc \$87.14; Crescent Electric Supply Co \$138.39; Dakota Electronics \$1,737.85; Dakota Oil \$6,844.30; Dive Rescue International \$4,177.35; Farm Tire Service LLC \$3,760.00; GovConnection, Inc \$161.80; HF Jacobs & Son Const. Inc \$66,184.51; Hudson Eichler \$319.44; Ken's SuperFair Foods \$33.93; Kessler's \$104.18; Lamont Companies Inc \$800.00; Leidholdt Tool Sales, LLC \$274.35; Lien Transportation Company \$1,548.93; Linde Gas & Equipment Inc \$108.91; MacQueen Emergency \$587.40; Mac's Inc-Capital One Trade Credit \$134.87; Menards \$133.24; Midstates Group \$6.00; Newman Signs, Inc \$2,706.49; Nolan Eichler \$433.34; Northstar Safety, Inc \$62.25; Rinse & Go Car Wash \$22.00; Runnings \$2,012.93; SD Dept of Health \$40.00; Transource Truck & Equipment, Inc \$1,131.81. Travel & Conference: Dave Lunzman \$472.00. Utilities: AT&T Mobility \$141.75; City of Aberdeen Treasurer \$147.01; Northern Electric \$86.00; Northwestern Energy \$1,042.80; Town of Frederick \$80.34; Verizon Wireless \$2,880.98; WEB Water Development

Association, Inc \$108.84. Others: SD Dept of Agriculture & Natural Resources \$8,831.20; SD Dept of Revenue & Regulations \$792,499.01; Thomas L Kline \$274.13. State Fair Premiums: Adelyn Quinn \$5.00; Gina Malsam \$10.00; Hunter Miller \$10.00; Jean Berger \$10.00; Linda Yates \$5.00; Ron Lyren \$10.00. All members present voting aye. Motion carried.

HR REPORT:

Moved by Commissioner Gage, seconded by Wiese to approve the following Human Resource Report submitted by Human Resources Director, Allison Tunheim:

- Hiring of Merari Salazar-Aguilar as Brown County Jail Detention Officer, FT; starting wage \$20.67/hr.; effective November 8, 2023.
- Hiring of Gabrielle Schneider as Brown County Jail Detention Officer, FT; starting wage \$20.67/hr.; effective November 15, 2023.

All members present voting aye. Motion carried.

CLAIM ASSIGNMENTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to authorize and approve the Auditor sign the Claim Assignments against individuals to Credit Collections Bureau for the purpose of collecting liens. All members present voting aye. Motion carried.

BROWN COUNTY RACETRACK RENEWAL FOR 2024 SEASON:

Moved by Commissioner Dennert, seconded by Gage to approve the Brown County Racetrack Renewal Addendum for 2024 Season. All members present voting aye. Motion carried.

TRAVEL REQUESTS:

Moved by Commissioner Fjeldheim, seconded by Wiese to approve the Travel Request for Dirk Rogers, Highway Superintendent to attend Asphalt Conference Planning Meeting in Brookings on November 8, 2023. All members present voting aye. Motion carried.

OTHER BUSINESS:

Chairman Sutton shared there will be a Department Head Meeting at 11am. Commissioner Wiese shared that the SD Assoc. of Towns & Townships meeting this evening at 6pm in the Community Room at the Courthouse.

EXECUTIVE SESSION:

Moved by Commissioner Wiese, seconded by Dennert to go into Executive Session for Personnel and Legal per SDCL 1-25-2. All members present voting aye. Motion carried. The Chairman declared the executive session closed with no action taken.

ADJOURNMENT:

Moved by Commissioner Wiese, seconded by Fjeldheim to adjourn the Brown County Commission meeting at 9:57 a.m. All members present voting aye. Motion carried.

Lynn Heupel, Brown County Auditor

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