



# Brown County Human Resources

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**JOB DESCRIPTION:** Part-time Facility Maintenance

**POSITION TITLE:** Facility Maintenance

**DEPARTMENT:** Landfill

## **GENERAL DEFINITION OF WORK:**

- Position requires weekday, weekend and some holiday work.
- Applicant will be responsible for site maintenance (litter cleanup etc...) at our 18 container site locations throughout Brown County as well as the landfill site.
- Applicant will also cross-train in other landfill related areas (provide support in the scale house when needed, cleaning shops, and other misc.)
- Strong interpersonal communication skills are needed in this position; as applicant will be interacting with various refuse haulers and the general public.
- Applicant will report to and be supervised by the Brown County Landfill Manager.

## **REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:**

- Perform semi-skilled duties including operation, maintenance and minor repairs of light equipment.
- Knowledge of the principles and techniques of operating most types of light equipment.
- Knowledge of standard practices, methods, tools and materials used in landfill.
- Knowledge of the rules of safe operation and the precautions to be taken in order to avoid accidents in the use of light equipment.
- Ability to understand and effectively carry out oral and written instructions with minimum supervision.
- Ability to perform heavy manual labor and to withstand exposure to variable weather conditions when required.
- Self-Motivated
- Computer experience
- General clerical capabilities
- Cross training in all areas of landfill operation required.

**MINIMUM QUALIFICATIONS:**

- High School Diploma or GED
- Basic Mathematical Skills
- Equipment experience: skid steer and other misc. small equipment

**PRE-EMPLOYMENT SCREENINGS:**

- Pre-employment screenings may include, but are not limited to the following: drug screen, references, physical exam and driver history.
- Background check will be required.

**PHYSICAL REQUIREMENTS:**

- Periodic travel may be necessary
- Reaching: extending hand(s) and arm(s) in any direction
- Fingering: picking, pinching, typing or otherwise working primarily with fingers rather than with whole hand or arm as in handling
- Grasping: Applying pressure to an object with the fingers and palm
- Talking: Expressing or exchanging ideas by means of the spoken word
- Hearing: Perceiving the nature of sounds without major correction
- Repetitive motions: Substantial movements (motions) of the wrists, hands and/or fingers; bending, reaching, pivoting, stooping, standing, kneeling, squatting
- Light Work: Exerts up to 50 pounds of force occasionally, and/or up to 10 pounds frequently, requiring exertion of forces greater than that normally expected for sedentary work.